

**Stickney-Forest View Public Library District
Minutes of General Meeting of the Library Board of Trustees
March 28, 2018**

The meeting was called to order at 7:31 pm by Board President D. Morrison. Present at roll call were Treasurer S. Hosek, Secretary M. Blatter and Trustee E. Montiel. Trustee A. Murillo, Trustee J. Lopez and Trustee D. Reiter were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chavez Buchanan.

Presentation was given of the FY17 Financial Auditor's Communication to the Board of Trustees by Brian LeFevre – Sikich LLP.

Secretary's Minutes:

February 28, 2018 – General Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library received a letter from St. Pius granting permission for the street closure for the 2018 Summer Read Kick-off Block Party.

The Library received a letter from The Village of Stickney informing us that they will no longer pick up garbage and recycling as of April 3rd.

Financial Report:

Treasurer's Report (February): Accepted as presented

Profit and Loss Report (February): Accepted as presented

Transaction List (February): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 2/19/18-3/4/18: pay date 3/9/18

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #: 0541801 Ref. #: 61839

Voided Checks – None

Payroll: The Board reviewed payroll from 3/5/18-3/18/18: pay date 3/23/18

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter and E. Montiel
- Nay- None
- Absent- A. Murillo , J. Lopez and D. Reiter
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 12558-12595, 3 EFTS's, 6 Debit/Credit Card Transactions and 0 Petty Cash

Total Amount \$38,066.46

- Secretary M. Blatter motioned to pay the invoices and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter and E. Montiel
- Nay- None
- Absent- A. Murillo , J. Lopez and D. Reiter
- Abstain- None

Department Reports:

Accepted as presented

Director's Report-

Accepted as presented

Committee Reports:

Strategic Planning Committee

Accepted as presented

Website Development Committee

Accepted as presented

Unfinished Business:

None

New Business:

a. Approval of Resolution FY18-02 Staff Travel expense (Action- approve roll Call)

Secretary M. Blatter motioned to approve FY18-02 Staff Travel expense and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter and E. Montiel
- Nay- None
- Absent- A. Murillo , J. Lopez and D. Reiter
- Abstain- None

b. Approval of Revised Policies (Action-Approve)

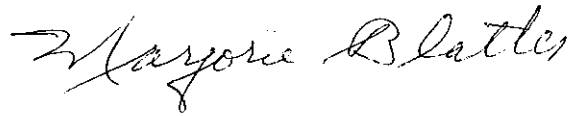
President D. Morrison motioned to approve revised policies and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter and E. Montiel
- Nay- None
- Absent- A. Murillo , J. Lopez and D. Reiter
- Abstain- None

Having no further business the meeting was adjourned at 8:04 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter". The signature is written in black ink and is positioned above the printed name.

Marjorie Blatter, Secretary