

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
August 23, 2017

ORIGINAL

The meeting was called to order at 7:05 pm by Board President D. Morrison. Present at roll call were Treasurer S. Hosek, Secretary M. Blatter, Trustee A. Murrillo, and Trustee J. Lopez. Trustee E. Montiel and D. Reiter were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chávez Buchanan.

Secretary's Minutes:

July 26, 2017 – Regular Board Meeting Minutes: Accepted and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library received and approved a proposal for landscaping.
The fence by the garden will be removed and replace with a new visible fence.
The Prevailing Wage Notice was published in the Suburban Life newspaper.

Financial Report:

Treasurer's report (July): Accepted as presented

Profit and Loss Report (July): Accepted as presented

Transaction List (July): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 7/10/17- 7/23/17: pay date 7/28/17

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: Ref. #: 72898, EFT#: 0541801

Voided Checks – None

Payroll: The Board reviewed payroll from 7/24/17-8/6/17: pay date 8/11/17

Check # 20 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Trustee J. Lopez motioned to pay payroll and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo and J. Lopez
- Nay- None
- Absent- E. Montiel and D. Reiter
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 12261-12298, 3 EFTS's, 8 Debit/Credit Card Transactions and 1 Petty Cash Total Amount \$44,256.59

- Trustee J. Lopez motioned to pay the invoices and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo and J. Lopez
- Nay- None
- Absent- E. Montiel and D. Reiter
- Abstain- None

Department Reports:

Accepted as presented

Director's Report

Accepted as presented

Committee Reports:

None

Unfinished Business:

- a. Tentative FY18 Budget (Discussion)

New Business:

- a. **Approval of staff travel expense (Action – Approve Roll Call)**

Treasurer S. Hosek motioned to approve the staff travel expense and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo and J. Lopez
- Nay- None
- Absent- E. Montiel and D. Reiter
- Abstain- None

- b. **Adopt Ordinance FY18-01 Building and Maintenance Ordinance (Action)**

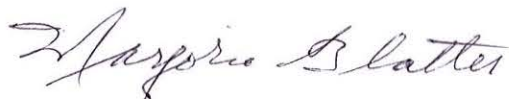
Treasurer S. Hosek motioned to adopt Ordinance FY18-01 Building and Maintenance Ordinance and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo and J. Lopez
- Nay- None
- Absent- E. Montiel and D. Reiter
- Abstain- None

Having no further business the meeting was adjourned at 8:02 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary