

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
May 24, 2017**

ORIGINAL

The meeting was called to order at 7:10 pm by Board President D. Morrison. Present at roll call were Treasurer S. Hosek, Secretary M. Blatter, Trustee A. Murillo, Trustee J. Lopez and D. Reiter. Trustee E. Montiel was absent from the meeting.

Present from the Library staff were Director H. Shlah and meeting stenographer J. Chavez Buchanan.

Secretary's Minutes:

March 29, 2017 – Regular Board Meeting Minutes: Accepted and filed for audit.

April 26, 2017 – Regular Board Meeting Minutes: Accepted and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

Youth Services Clerk V. Austen received a science grant in the amount of \$4,000.

High Rise Security is our new security system. They will be using the Library's existing equipment.

G & K Services the Library's janitorial service has been brought out by Cintas Corporation.

The Library was awarded the state per capital grant.

The Library has been approved by the Greater Chicago Food Depository to be a food site for children under the age of 18.

The Library has received many notes and compliments on the Library's renovation.

The Library has received its tax exempt status.

The SFV Lions club has thanked the Library for placing an ad in the pancake breakfast placemat.

The Library received a note from Mr. Vivirito thanking the Library for the donation we made on behalf of his daughter.

The Library received a thank you note for the Cook County Election Board thanking the Library for being an early voting site.

K. Heitz sent a note to the Library thanking the Library for great time she had during her employment with the Library.

A grand opening was held for the implementation of the Library's STEAM garden.

Financial Report:

Treasurer's report (March & April): Accepted as presented

Profit and Loss Report (March & April): Accepted as presented

Transaction List (March & April): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 3/20/17-4/2/17: pay date 4/7/17
Check # 20 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: Ref. #: 53341, EFT#: 0541801
Voided Checks - None

Payroll: The Board reviewed payroll from 4/3/17-4/16/17: pay date 4/21/17
Check # 19 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks - None

Payroll: The Board reviewed payroll from 4/17/17-4/30/17: pay date 5/5/17
Check # 19 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: Ref. #: 33359, EFT #: 0541801
Voided Checks - None

Payroll: The Board reviewed payroll from 5/1/17-5/14/17: pay date 5/19/17
Check # 18 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks - None

- Treasurer S. Hosek motioned to pay payroll and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 12086-12126, 3 EFTS's, 6 Debit/Credit Card Transactions and 0 Petty Cash
Total Amount \$204,243.90

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 12127-12159, 4 EFTS's, 6 Debit/Credit Card Transactions and 1 Petty Cash
Total Amount \$40,079.30

- Trustee D. Reiter motioned to pay the invoices and Secretary M. Blatter seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

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Department Reports:

Accepted as presented

Director's Report

Accepted as presented

Committee Reports:

None

Unfinished Business:

None

New Business:

a. Adoption of 2017 Library Closures (Action- Adopt)

Treasurer S. Hosek motioned to adopt 2017 Library Closures and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

b. Adoption of FY 2018 Board Meeting Schedule (Action- Adopt)

Treasurer S. Hosek motioned to adopt FY 2017 Board Meeting Schedule and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter

- Nay- None
- Absent- E. Montiel
- Abstain- None

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c. Approval of staff travel expense (Action – Approve Roll Call)

Trustee J. Lopez motioned to approve the staff travel expense and Treasurer S. Hosek seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

d. Motion to Engage Sikich, Inc. for FY18 Financial Audit (Action – Approve)

Secretary M. Blatter motioned to engage Sikich, Inc. for FY18 Financial Audit and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

Oath of office

President D. Morrison administers the Oath of Office to S. Hosek and M. Blatter for Trustees of the Stickney-Forest View Public Library District.

e. Organization of Trustee Positions (Action – Approve)

The Board approved unanimously for D. Morrison to remain board president, S. Hosek treasurer and M. Blatter secretary.

f. Motion to enter Closed Session to discuss Employee Compensation ILCS 820

Treasurer S. Hosek motioned to enter Closed Session at 8:22 pm to discuss Employee Compensation ILCS 820 and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

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g. Motion to adjourn Closed Session to discuss Employee Compensation ILCS 820

Closed session adjourned at 8:52pm.

h. Motion to adopt Employee Compensation adjustments (Action – Approve Roll Call)

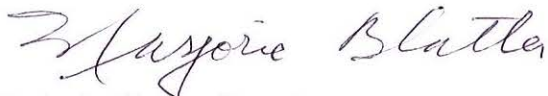
President D. Morrison motioned to not approve Employee Compensation adjustments and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

Having no further business the meeting was adjourned at 8:54 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary