

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
July 26, 2017**

ORIGINAL

The meeting was called to order at 6:59 pm by Pro-tem Board President J. Lopez. Present at roll call were Treasurer S. Hosek, Secretary M. Blatter, Trustee E. Montiel and Trustee D. Reiter. President D. Morrison and Trustee A. Murillo were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chávez Buchanan.

Secretary's Minutes:

June 28, 2017 – Regular Board Meeting Minutes: Accepted and filed for audit.

Comments for the Public:

A patron came in before the board meeting regarding help with publishing a book. He spoke with Trustee M. Blatter and she directed him to online resources the Library offers.

Secretary's Report/Correspondence:

No correspondence

Financial Report:

Treasurer's report (June): Accepted as presented

Profit and Loss Report (June): Accepted as presented

Transaction List (June): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 6/12/17- 6/25/17: pay date 6/30/17

Check # 20 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: Ref. #: 62645, EFT#: 0541801

Voided Checks – None

Payroll: The Board reviewed payroll from 6/26/17-7/9/17: pay date 7/14/17

Check # 20 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Trustee D. Reiter motioned to pay payroll and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- J. Lopez S. Hosek, M. Blatter, E. Montiel and D. Reiter
- Nay- None
- Absent- D. Morrison and A. Murillo
- Abstain- None

ORIGINAL

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 12219-12260, 2 EFTS's, 0 Debit/Credit Card Transactions and 0 Petty Cash
Total Amount \$237,608.46

- Treasurer S. Hosek motioned to pay the invoices and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- J. Lopez S. Hosek, M. Blatter, E. Montiel and D. Reiter
- Nay- None
- Absent- D. Morrison and A. Murillo
- Abstain- None

Department Reports:

Accepted as presented

Director's Report

- The building new construction is done. There are a few issues to address.
- A construction grant for the front door is currently being work on.
- Management met to review and revise all policies and procedures.
- A complaint was made regarding the chairs in the community room being uncomfortable.

Committee Reports:

None

Unfinished Business:

a. Tentative FY18 Budget (Discussion)

The Tentative FY18 Budget tabled for next meeting.

New Business:

a. Policy Review

Trustee E. Montiel motioned to adopt the revised policies and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- J. Lopez S. Hosek, M. Blatter, E. Montiel and D. Reiter
- Nay- None
- Absent- D. Morrison and A. Murillo
- Abstain- None

ORIGINAL

b. Approval of staff travel expense (Action – Approve Roll Call)

Treasurer S. Hosek motioned to approve the staff travel expense and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- J. Lopez S. Hosek, M. Blatter, E. Montiel and D. Reiter
- Nay- None
- Absent- D. Morrison and A. Murillo
- Abstain- None

c. Adopt Resolution FY18-01 Prevailing Wage (Action)

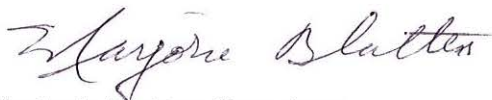
Treasurer S. Hosek motioned to adopt Resolution FY18-01 Prevailing Wage and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- J. Lopez S. Hosek, M. Blatter, E. Montiel and D. Reiter
- Nay- None
- Absent- D. Morrison and A. Murillo
- Abstain- None

Having no further business the meeting was adjourned at 8:02 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary