

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
January 25, 2017**

The meeting was called to order at 7:07 pm by Board President D. Morrison. Present at roll call were, Secretary M. Blatter, Treasurer S. Hosek, Trustee J. Lopez, Trustee Montiel and Trustee Reiter. Trustee A. Murillo was absent from the meeting.

Present from the Library staff were Director H. Shlah and meeting stenographer J. Chávez Buchanan.

Presentation was giving of the FY16 Financial Auditor's Communication to the Board of Trustees by Brian LeFevre – Sikich LLP

Secretary's Minutes:

November 16, 2016 – Regular Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Denise Reiter took the Oath of Office for the appointment of Library Board Trustee.

Secretary's Report/Correspondence:

The Library will be an early voting site beginning March 20 to April 3, 2017.

The Library received a letter from the IRS accepting the District's tax exempt status for the Bond issue.

The Stickney-Forest View Lion's Club is hosting their annual Spaghetti dinner on January 28, 2017.

The Library received a thank you note for the donation given in the memory of a staff member's brother's death.

The Library received a thank you letter from St. Pius X for our contributions to the Gift Giving Tree program and all the food donations throughout the year.

K. Heitz, Circulation Supervisor tendered her resignation effective April 28, 2017

Financial Report:

Treasurer's report (November and December): Accepted as presented

Profit and Loss Report (November and December): Accepted as presented

Transaction List (November and December): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 10/31/16-11/13/16: pay date 11/18/16

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

Payroll: The Board reviewed payroll from 11/14/16-11/27/16: pay date 12/2/16

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #22642

Voided Checks – None

Payroll: The Board reviewed payroll from 11/28/16-12/11/16: pay date 12/16/16

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

Payroll: The Board reviewed payroll from 12/12/16-12/25/16: pay date 12/30/16

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #93018

Voided Checks – None

Payroll: The Board reviewed payroll from 12/26/16-1/8/17: pay date 1/13/17

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter, J. Lopez, E. Montiel and D. Reiter

- Nay- None
- Absent- A. Murillo
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 11888-11933, 5 EFTS's, 7 Debit/Credit Card Transactions and 1 Petty Cash
Total Amount \$62,368.38

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 11934-11999, 6 EFTS's, 3 Debit/Credit Card Transactions and 1 Petty Cash
Total Amount \$192,013.21

- Trustee E. Montiel motioned to pay the invoices and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter, J. Lopez, E. Montiel and D. Reiter
- Nay- None
- Absent- A. Murillo
- Abstain- None

Department Reports:

Accepted as presented

Director's Report-

Accepted as presented

Committee Reports:

None

Unfinished Business:

a. Trustee Election - update

S. Hosek and M. Blatter will be running for Board of Trustee election in April. They are running unopposed.

b. Adjourn Regular General Meeting/Enter Closed Executive Session regarding 820 ILCS 40, to discuss employee evaluation and compensation.

The Board of Trustees entered into closed session at 8:13 pm.

c. Exit Closed Executive Session.

Reconvene Regular General Meeting at 9:12 pm.

New Business:

- a. Deliver Director's evaluation and compensation adjustment. Motion to adopt evaluation findings and compensation package. (Action – Adopt)**

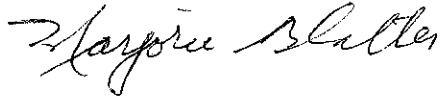
Secretary M. Blatter motioned to Adopt Director's evaluation and compensation package/adjustment and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter, J. Lopez, E. Montiel and D. Reiter
- Nay- None
- Absent- A. Murillo
- Abstain- None

Having no further business the meeting was adjourned at 9:16 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary