

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
June 28, 2017

ORIGINAL

The meeting was called to order at 6:55 pm by Board President D. Morrison. Present at roll call were Treasurer S. Hosek, Secretary M. Blatter, Trustee A. Murillo, Trustee J. Lopez and D. Reiter. Trustee E. Montiel was absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chávez Buchanan.

Secretary's Minutes:

May 24, 2017 – Regular Board Meeting Minutes: Accepted and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library received a card of thanks from Savopoulos family for condolences sent.

The Library received a thank you card from The American Career Institute thanking the staff for their help.

The Library received a letter from St Pius expressing their discontent regarding the block party clean up.

Financial Report:

Treasurer's report (May): Accepted as presented

Profit and Loss Report (May): Accepted as presented

Transaction List (May): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 5/15/17- 5/28/17: pay date 6/2/17

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: Ref. #: 62454, EFT#: 0541801

Voided Checks – None

Payroll: The Board reviewed payroll from 5/29/17-6/11/17: pay date 6/16/17

Check # 20 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and Trustee J. Lopez seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 12160-12209, 4 EFTS's, 12 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$354,732.82

- President D. Morrison motioned to pay the invoices and Treasurer S. Hosek seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

Department Reports:

Accepted as presented

Director's Report

Accepted as presented

Committee Reports:

None

Unfinished Business:

None

New Business:

ORIGINAL

FY18 Budget (Discussion) – Tabled

Policy Review (Discussion) – Policies will be reviewed

a. Approval of staff travel expense (Action – Approve Roll Call)

President D. Morrison motioned to approve the staff travel expense and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek, M. Blatter, A. Murillo, J. Lopez and D. Reiter
- Nay- None
- Absent- E. Montiel
- Abstain- None

Having no further business the meeting was adjourned at 7:42 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary