

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
November 16, 2016**

ORIGINAL

The meeting was called to order at 7:00 pm by Board President D. Morrison. Present at roll call were, Treasurer S. Hosek, Secretary M. Blatter, Trustee A. Murillo and Trustee J. Lopez. Trustee Montiel arrived at 7:06 pm.

Present from the Library staff were Director H. Shlah and meeting stenographer J. Chávez Buchanan.

Present from the public were D. Reiter, S. Savopoulos, E. Bartunek, J. Walik, M. Milenkovic, G. Murrillo and D. Raschal.

**Secretary's Minutes:**

October 19, 2016 – Regular Board Meeting Minutes: Accepted with no corrections and filed for audit.

**Comments for the Public:**

None

**Secretary's Report/Correspondence:**

Meetings are being held with the General Contractor and architectural team, weekly, to address the progress of the construction.

We have tickets for the Stickney-Forest View Lion's Club Ham & Egg Breakfast for anyone who would like to attend.

The Library received a thank you note from Stickney-Forest View Lions Club for participating in the 5k run.

The Library received coverage in the Suburban Life Newspaper on the paranormal program that the Library sponsored last month.

The North Riverside Public Library has a new Library Director.

**Financial Report:**

**Treasurer's report (October):** Accepted as presented

**Profit and Loss Report (October):** Accepted as presented

**Transaction List (October):** Accepted as presented

**Warrants:**

**Payroll:** The Board reviewed payroll from 10/3/16-10/16/16: pay date 10/21/16

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

**Payroll:** The Board reviewed payroll from 10/17/16-10/30/16: pay date 11/4/16

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #33007

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and Trustee J. Lopez seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter, A. Murillo , J. Lopez and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

**Invoices:** Invoices were reviewed and the invoices presented for payment were:

Checks # LC 11842-11887, 3 EFTS's, 13 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$183,658.06

- Trustee J. Lopez motioned to pay the invoices and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter, A. Murillo , J. Lopez and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

**Department Reports:**

Accepted as presented

**Director's Report-**

Accepted as presented

**Committee Reports:**

None

**Unfinished Business:**

**a. Collection Development Policy ( Adopted as reviewed)**

The Board was all in favor of adopting the Collection Development Policy.

**b. Director's Evaluation (Discussion)**

Table for December's Board meeting

**c. Percapita Grant (Discussion for inclusion in FY17 Percapita Grant)**

Discussion was held.

**d. Candidate for the appointment of Library Board Trustee (Discussion/Interview)**

An introduction and discussion was held on the prospected candidate for Trustee Denise Reiter.

**New Business:**

**a. Motion to Adopt Ordinance FY17-05 Levying Special Library Taxes for Operations and Construction for FY-2017 (Action – Adopt)**

Treasurer S. Hosek motioned to Adopt Ordinance FY17-05 Levying Special Library Taxes for Operations and Construction for FY2017 and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter, A. Murillo , J. Lopez and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

**b. Motion to Adopt Resolution FY17-03 (Action – Adopt)**

Treasurer S. Hosek motioned to Adopt Resolution FY17-03 to authorize a transfer of \$150,000 from Special Reserve to the General Checking account for reimbursement to operating for construction related expenses and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter, A. Murillo , J. Lopez and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

**c. Motion to Adopt Resolution FY17-04 to authorize a transfer of \$200,000 from the Public Fund Now Tax account (property tax disbursement) into general checking account for operating cost. (Action – Adopt)**

President D. Morrison motioned to Adopt Resolution FY17-04 to authorize a transfer of \$200,000 from the Public Fund Now Tax account (property tax disbursement) into general checking account for operating cost and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter, A. Murillo , J. Lopez and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

**d. Motion to engage Sikich Inc. for FY16 Financial Audit (Action- Adopt)**

Trustee J. Lopez motioned to Adopt to engage Sikich, Inc. for FY16 Financial Audit and Trustee A. Murillo seconded the motion.

Roll call results were:

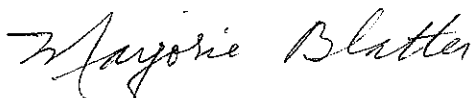
- Aye- D. Morrison, S. Hosek , M. Blatter, A. Murillo , J. Lopez and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

**e. Trustee Elections (Discussion and distribution of materials)**

Discussion and distribution of Trustee Election materials were given. Treasurer S. Hosek and Secretary M. Blatter are up for election and the new Trustee.

Having no further business the meeting was adjourned at 7:45 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary