

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
January 24, 2018

The meeting was called to order at 7:05 pm Board President D. Morrison. Present at roll call were Secretary M. Blatter, Trustee A. Murillo, Trustee J. Lopez. Trustee E. Montiel arrived at 7:07pm. Treasurer S. Hosek and Trustee D. Reiter were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chavez Buchanan.

Secretary's Minutes:

December 13, 2017 – General Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Stickney-Forest View Lion's Club is hosting their annual Spaghetti Dinner on January 27, 2018.

The Library received a thank you card for the memorial donation.

The Library received a thank you letter from St. Pius X for the participation in the Gift Giving Tree program, and all the food donations throughout the year.

Financial Report:

Treasurer's report (December): Accepted as presented

Profit and Loss Report (December): Accepted as presented

Transaction List (December): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 11/27/17-12/10/17: pay date 12/15/17
Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

Payroll: The Board reviewed payroll from 12/11/17-12/24/17: pay date 12/29/17

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #: 0541801 Ref. #: 41525

Voided Checks – None

Payroll: The Board reviewed payroll from 12/25/17-1/7/18: pay date 1/12/18

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Trustee J. Lopez motioned to pay payroll and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, A. Murillo, J. Lopez and E. Montiel
- Nay- None
- Absent- S. Hosek and D Reiter
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 12469-12522, 4 EFTS's, 14 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$86,555.35

- Trustee J. Lopez motioned to pay the invoices and E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, A. Murillo, J. Lopez and E. Montiel
- Nay- None
- Absent- S. Hosek and D Reiter
- Abstain- None

Department Reports:

Accepted as presented

Director's Report-

Accepted as presented

Committee Reports:

Strategic Planning Committee – Accepted as presented

Website Development Committee – Accepted as presented

New Business:

a. Approve Alcohol Policy for events and programs. (Action – Approve)

The Alcohol Policy for events and programs has been tabled until the next board meeting.

b. Approval of 2018 Holiday Closures (Action - Approve)

The Board approved the 2018 Holiday Closures.

c. Approval of Resolution FY18-02 Staff Travel expense (Action- approve roll Call)

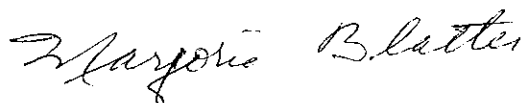
Trustee A. Murillo motioned to approve FY18-02 Staff Travel expense and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, A. Murillo, J. Lopez and E. Montiel
- Nay- None
- Absent- S. Hosek and D Reiter
- Abstain- None

Having no further business the meeting was adjourned at 8:04 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary