

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
November 15, 2017

ORIGINAL

The meeting was called to order at 7:00 pm by Pro Tem Board President J. Lopez. Present at roll call were, Secretary M. Blatter, Trustee A. Murillo and Trustee D. Reiter. Treasurer S. Hosek arrived at 7:39 pm. Board President D. Morrison and E. Montiel were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chávez Buchanan.

Secretary's Minutes:

September 26, 2017 – Special Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library received the Certificate of the 2016 Equalized Assessed Valuation from the Cook County Clerk Office.

The Stickney Forest View Lion's Club is holding a Ham & Egg Breakfast on November 19, 2017. The Library held a World Diabetes Day and Jewel Osco came in to administer diabetes screening.

The Library received a letter from a patron complementing the staff on always being so helpful and friendly. Also praising all the amazing programs the Library has to offer.

Financial Report:

Treasurer's report (September/October): Accepted as presented

Profit and Loss Report (September/October): Accepted as presented

Transaction List (September/October): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 9/18/17-10/10/17: pay date 10/6/17

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity
IMRF: EFT #0541801 Ref. #41764
Voided Checks – None

Payroll: The Board reviewed payroll from 10/1/17-10/15/17: pay date 10/20/17
Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks – None

Payroll: The Board reviewed payroll from 10/16/17-10/29/17: pay date 11/3/17
Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: EFT #0541801 Ref. #31884
Voided Checks – None

Payroll: The Board reviewed payroll from 10/30/17-11/12/17: pay date 11/17/17
Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks – None

- Trustee A. Murillo motioned to pay payroll and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez and D Reiter
- Nay- None
- Absent- D. Morrison , S. Hosek and E. Montiel
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 12358-12391, 3 EFTS's, 6 Debit/Credit Card Transactions and 0 Petty Cash
Total Amount \$37,720.30

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 12392-12421, 2 EFTS's, 4 Debit/Credit Card Transactions and 1 Petty Cash
Total Amount \$136,508.16

- Trustee A. Murillo motioned to pay the invoices and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez and D Reiter
- Nay- None
- Absent- D. Morrison , S. Hosek and E. Montiel
- Abstain- None

Department Reports:

Accepted as presented

Director’s Report-

Accepted as presented

Committee Reports:

None

New Business:

- a. **Adopt Ordinance FY 18-03 Ordinance Levying and Assessing Taxes for The Stickney-Forest View Public Library District for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018. (Action – Adopt)**

Trustee A. Murillo motioned to Adopt Ordinance FY 18-03 Levying and Assessing Taxes for The Stickney-Forest View Public Library District for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017 and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez and D Reiter
- Nay- None
- Absent- D. Morrison , S. Hosek and E. Montiel
- Abstain- None

- b. **Approval of staff travel expense (Action- approve roll Call)**

Trustee A. Murillo motioned to approve the staff travel expense and Trustee D. Reiter seconded the motion.

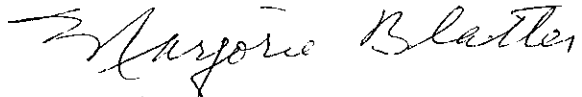
Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez and D Reiter
- Nay- None

- Absent- D. Morrison and E. Montiel
- Abstain- S. Hosek

Having no further business the meeting was adjourned at 7:41 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter". The signature is written in black ink and is positioned above the printed name.

Marjorie Blatter, Secretary