

**Stickney-Forest View Public Library District
Board of Trustees
Minutes of the Board Meeting
September 25, 2013**

The meeting was called to order at 7:08 pm by Board President D. Adamczyk, Present at roll call were, President D. Adamczyk, Secretary M. Blatter, Trustee A. Murillo and Trustee C. Dumas. Absent from the meeting were Treasurer S. Hosek, Trustee L. Valencia, and Trustee J.Lopez. Present from the Library staff were Director H. Shlah, Assistant Director J. Blazek and meeting stenographer J. Mueller.

Secretary's Minutes:

August 28, 2013 – Regular Board Meeting Minutes: Accepted with no corrections and filed for audit.

Secretary's Report/Correspondence:

Director H. Shlah presented correspondence as follows:

The Director of LaGrange Park sent thanks for including their staff in the Black Belt Librarian staff training program.

Dr. Jan Benard, principal of Edison Elementary School sent thanks for furniture that we donated to the school.

A private donation of one hundred dollars to go towards the building project was given.

Financial Report:

Treasurer's report:

Revenue & Expense Report: No Discussion.

Transaction List by Vendor: No Discussion.

Warrants:

Payroll: The Board reviewed payroll from 08/12/13-08/25/13: pay date 08/30/13

Check # 20 Direct Deposits & Ck #10044

State Disbursement- None

Federal Tax EFT #270364250727550

IL Tax EFT #2096997888

IMRF: EFT# 35422

Voided Checks – None

Payroll from 08/26/13-09/08/13: pay date 09/13/13

Check # 19 Direct Deposits

State Disbursement: None

Federal Tax EFT #270365692072285

IL Tax EFT #0285578752

IMRF- None

Voided Checks-None

- C. Dumas motioned to pay payroll and D. Adamczyk seconded the motion.

Roll call results were:

- Aye- D. Adamczyk M. Blatter, C. Dumas, and A. Murillo
- Nay- None
- Absent- S. Hosek, L. Valencia and J.Lopez
- Abstain- None

Invoices: Invoices were reviewed; the invoices presented for payment were:
Checks # LC10045-10079, 24 EFT/Debits and 9 Petty Cash reimbursements.

Voided Checks-None

Total Amount \$57,665.64

- D. Adamczyk motioned to pay the invoices and C. Dumas seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, M. Blatter, C. Dumas, and A. Murillo
- Nay- None
- Absent- S. Hosek, L. Valencia and J.Lopez
- Abstain- None

Trustee S. Hosek arrived at the meeting at 7:32

Department Reports:

Director's Report-

Committee Reports:

Committee meetings will take place to discuss ventilation and the HVAC solutions.

Unfinished Business: None

New Business

Ordinance – FY14-04 Transfer \$600,000.00 of accumulated funds from General Ledger to Special Reserve Funds for future capital expenditures as of June 30th, 2013.

- S. Hosek motioned to adopt Ordinance FY14-04 and D. Adamczyk seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, M. Blatter, S. Hosek, C. Dumas, and A. Murillo
- Nay- None
- Absent- L. Valencia and J.Lopez
- Abstain- None

Resolution FY14-03 to determine estimate of funds needed for FY14 pursuant to “The Truth in Taxation Act.”

- C. Dumas motioned to approved Resolution FY14-03 and D. Adamczyk seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, M. Blatter, S. Hosek, C. Dumas, and A. Murillo
- Nay- None
- Absent- L. Valencia and J.Lopez
- Abstain- None

Motion to hire Rick McCarthy of Library Vision to consult on the main library renovation project

- A. Murillo motioned to approve hiring consultant Rick McCarthy from Library Vision for the library renovation project and D. Adamczyk seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, M. Blatter, S. Hosek, C. Dumas, and A. Murillo
- Nay- None
- Absent- L. Valencia and J. Lopez
- Abstain- None

Other Business: Director H. Shlah will look into fixing the panic buttons.

Director Evaluation forms were distributed for next meeting’s evaluation. Library hours will be placed on next month’s agenda for discussion. Having no further business the meeting was adjourned at 8:52 PM.

Respectfully Submitted,

Marjorie Blatter, Secretary