Computer and Equipment Policy

(Adopted June 2014; revised June 2017)

As part of our commitment to bringing people and information together, Stickney-Forest View Public Library District provides computers and other electronic equipment for use by patrons at fixed locations inside the Library building and on a circulating basis for use inside the Library building.

While the Library strives to have the technology (and related infrastructure) that we purchase and license in excellent and efficient working condition, no guarantees can be either expressed or implied in respect to any equipment, programs, or other materials, that their performance will be flawless. Materials and equipment are given for use "as is."

Patrons will not tamper with computers and equipment. This includes tampering with the hardware, such as swapping the mouse from another workstation, and the software, such as attempting to install a new program. If there is a problem with a computer, patrons are asked to inform staff of the issue.

Desktop workstations are provided in various locations throughout the library including in each department. These workstations are connected to the internet and are loaded with basic browsing and word processing applications.

Computers in the Young Adult area of the library are reserved for the use of Young Adult patrons, and computers in the Youth Services area are reserved for the use of Youth patrons. Other patrons using these computers will be asked to log off and move to a computer in the main room or computer lab.

The Library recognizes that wear and tear is a product of normal use of this kind of equipment. Patrons will not be held liable for equipment failures that occur while they are using equipment if it can be reasonably assumed to be the result of normal wear and tear. However, patrons will be held financially responsible for any damage of equipment that is caused by improper use of equipment. This includes damage to hardware such as dropping a laptop and damage to software such as downloading a file that interferes with the proper functioning of the operating system. Liability and financial responsibility will be determined by the Library's Technical Services Department staff.

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