

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
April 24, 2019

ORIGINAL

The meeting was called to order at 7:00 pm pro tem Board President A. Murillo. Present at roll call were Secretary M. Blatter, Trustee J. Lopez, Trustee and E. Bartunek. Trustee H. Garza arrived at 7:20pm. President E. Montiel and Treasurer S. Hosek were excused as absent from the meeting.

Present from the Library staff were Director H. Shlah, Head of Popular Services L. Shell and meeting stenographer J. Chávez Buchanan.

Secretary's Minutes:

March 27, 2019 – General Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library will be a sponsor for the Stickney-Forest View Lions Club 5k run on September 22, 2019.

The Library received a thank you letter from the Spinal Cord Injury Association of Illinois for the donation they received from the Library. (Java Beans has been a most pleasant addition to our Library family!)

The Library received several Facebook reviews praising the Library and the amazing programs and resources the Library offers.

The latest FOIA request the Library received from the Del Galdo Law Group took a lot of manpower, and over 2000 copies of documents.

Financial Report:

Treasurer's Report (March): Accepted as presented

Profit and Loss Report (March): Accepted as presented

Transaction List (March): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 3/18/19-3/31/19: pay date 4/5/19

Check # 20 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #: 0541801 Ref. #: 32777

Voided Checks – None

Payroll: The Board reviewed payroll from 4/1/19-4/14/19: pay date 4/19/19

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Trustee E. Bartunek motioned to pay payroll and Trustee J. Lopez seconded the motion.

Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez, and E. Bartunek
- Nay- None
- Absent- S. Hosek, E. Montiel and H. Garza
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 13099-13130, 4 EFTS's, 2 Debit/Credit Card Transactions and 0 Petty Cash

Total Amount \$259,961.28

- Trustee J. Lopez motioned to pay the invoices and Secretary M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez, and E. Bartunek
- Nay- None
- Absent- S. Hosek, E. Montiel and H. Garza
- Abstain- None

Department Reports:

Accepted as presented

Director's Report:

Accepted as presented

Building News:

The Library continues to work on a non-contractual, month to month basis with *Local Lawn* for the 2019 lawn maintenance.

Ceechin plumbing proposal for the roof patch in YS department was tabled for next meeting.

Proposal for the logo stamp on sidewalk was placed on hold for another time.

Basement floor proposal from Johnson Flooring was placed on hold.

Committee Reports:

None

Unfinished Business:

- a. Meeting Room Policy – Revision – Waiver addition **(Approve) (Action)**

Secretary M. Blatter motioned to approve Meeting Room Policy Revision – Wavier addition and Trustee E. Bartunek seconded the motion.

Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez, H. Garza and E. Bartunek
- Nay- None
- Absent- S. Hosek and E. Montiel
- Abstain- None

New Business:

- a. **Approval of Resolution FY19-02 Staff Travel expense (Approve) (Action)**

Secretary M. Blatter motioned to approve FY19-02 Staff Travel expense and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez, H. Garza and E. Bartunek
- Nay- None

- Absent- S. Hosek and E. Montiel
- Abstain- None

b. Appoint FOIA Officer (Approve) (Action)

The appointment of a FOIA Officer was tabled until the next meeting.

c. New Investment Plan (Approve) (Action)

Secretary M. Blatter motioned to approve a New Investment Plan and Trustee E. Bartunek seconded the motion. A formal policy will be presented for approval at the next meeting.

Roll call results were:

- Aye- M. Blatter, A. Murillo, J. Lopez, H. Garza and E. Bartunek
- Nay- None
- Absent- S. Hosek and E. Montiel
- Abstain- None

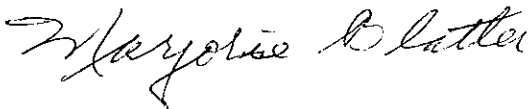
Entered Executive Closed Session at 7:42pm

Reconvened the Regular General Meeting at 7:55pm

The board decided to conduct interviews for the Interim Director on Thursday May 2, 2019 at 6:00pm.

Having no further business, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary