

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
February 22, 2017**

ORIGINAL

The meeting was called to order at 7:00 pm by Board President D. Morrison. Present at roll call were, Secretary M. Blatter, Treasurer S. Hosek, Trustee D. Reiter. Trustee A. Murillo, Trustee J. Lopez, and Trustee Montiel were absent from the meeting.

Present from the Library staff were Director H. Shlah and meeting stenographer J. Chávez Buchanan.

Secretary's Minutes:

January 25, 2017 – Regular Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library received an invitation to attend the Friends for Mayor Debra Morelli's fundraiser reception on Thursday, March 2, 2017.

A Public Notice of the Library's Audit availability was published in the Suburban Life newspaper.

A letter to Tyco was sent to terminate their contract.

The Library received a letter from the National Endowment of the Humanities. We are in the process of applying for an assistant grant for a digitalization project.

Financial Report:

Treasurer's report (January): Accepted as presented

Profit and Loss Report (January): Accepted as presented

Transaction List (January): Accepted as presented

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Warrants:

Payroll: The Board reviewed payroll from 1/9/17-1/22/17: pay date 1/27/17

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT: # 0541801, Ref: # 62152

Voided Checks – None

Payroll: The Board reviewed payroll from 1/23/17-2/5/17: pay date 2/10/17

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter and D. Reiter
- Nay- None
- Absent- A. Murillo, J. Lopez and E. Montiel
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 12000-12045, 2 EFTS's, 6 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$517,927.29

- Treasurer S. Hosek motioned to pay the invoices and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter and D. Reiter
- Nay- None
- Absent- A. Murillo, J. Lopez and E. Montiel
- Abstain- None

Department Reports:

Accepted as presented

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Director's Report-

Accepted as presented

Committee Reports:

None

Unfinished Business:

None

New Business:

a. Adopt Resolution FY17-05 – Approval of Government Capital Lease for Media Box Purchase (Action – Adopt)

Treasurer S. Hosek motioned to Adopt Resolution FY17-05 – Approval of Government Capital Lease for Media Box Purchase and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter and D. Reiter
- Nay- None
- Absent- A. Murillo, J. Lopez and E. Montiel
- Abstain- None

b. Adopt Resolution FY17-06, FY17-07, FY17-08 – Transfer of Special Reserve Funds into General Funds for the Reimbursement of construction Projects (Action – Approve)

Treasurer S. Hosek motioned to Adopt Resolution FY17-06, FY17-07, and FY17-08 – Transfer of Special Reserve Funds into General Funds for the Reimbursement of construction Projects and Secretary M. Blatter seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter and D. Reiter
- Nay- None
- Absent- A. Murillo, J. Lopez and E. Montiel
- Abstain- None

c. Approval of staff travel expenses (Action – Approve Roll Call)

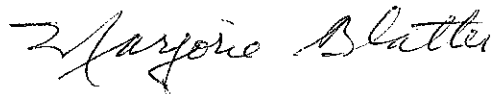
President D. Morrison motioned to approve staff travel expenses and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- D. Morrison, S. Hosek , M. Blatter and D. Reiter
- Nay- None
- Absent- A. Murillo, J. Lopez and E. Montiel
- Abstain- None

Having no further business the meeting was adjourned at 7:43 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter".

Marjorie Blatter, Secretary