

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
September 26, 2017

ORIGINAL

Budget and Appropriation Public Hearing was held at 6:45pm. There were no objections or petitions filed from the public regarding the Budget and Appropriation Ordinance FY18-02. The Budget and Appropriation Ordinance was published in the Berwyn Suburban Life on September 6, 2017 for public review which is a newspaper of noteworthy local circulation.

Let the record reflect that no objections/petitions were filed against Ordinance FY18-01 Adopting a Building and Maintenance Tax (.02% Special Tax.) This tax will be incorporated into the FY2018-2019 Levy.

The meeting was called to order at 7:03 pm by Board President Pro-tem A. Murillo. Present at roll call were, Treasurer S. Hosek, Secretary M. Blatter, Trustee D. Reiter. President D. Morrison, Trustee J. Lopez and Trustee Montiel were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and stenographer J. Chávez Buchanan.

Secretary's Minutes:

August 23, 2017 – Regular Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library participated in the Stickney Lion's Club 5K Run on Sunday, September 24, 2017.

Director H. Shlah will attend the Domestic Violence Summit on October 24, 2017. The Library will also house informational materials regarding domestic violence during the month of October.

An invitation was received from Studio GC for their ILA event on October 10, 2017. Director H.Shlah will be in attendance.

The Library received notice from the State Governor's office stating that the limit necessitation for competitive bids had been increased by Ordinance from \$20,000 to \$25,000.

The State government will not be collecting the overage on the Replacement Tax that was the result of a miscalculation on the State's part.

A patron gave M. Arellano, L. Shell and S. Reppe high praise for helping with his job applications.

The Library received compliments from two individuals from Dixon, Illinois. They were very impressed with the Library.

Financial Report:

Treasurer's report (August): Accepted as presented

Profit and Loss Report (August): Accepted as presented

Transaction List (August): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 8/7/17-8/20/17: pay date 8/25/17

Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: EFT #0541801 Ref. #55190
Voided Checks – None

Payroll: The Board reviewed payroll from 8/21/17-9/3/17: pay date 9/8/17

Check # 20 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks – None

Payroll: The Board reviewed payroll from 9/4/17-9/17/17: pay date 9/22/17

Check # 20 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo and D Reiter
- Nay- None
- Absent- D. Morrison , J. Lopez, E. Montiel
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 12299-12357, 2 EFTS's, 11 Debit/Credit Card Transactions and 1 Petty Cash
Total Amount \$243,186.41

- Trustee D. Reiter motioned to pay the invoices and Treasurer S. Hosek seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo and D Reiter
- Nay- None
- Absent- D. Morrison , J. Lopez, E. Montiel
- Abstain- None

Department Reports:

Accepted as presented

Director's Report-

Accepted as presented

Committee Reports:

None

Unfinished Business:

a. Tentative FY18 Budget (Adopt)

Trustee A. Murillo motioned to Adopt FY18 Budget and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo and D Reiter
- Nay- None
- Absent- D. Morrison , J. Lopez, E. Montiel
- Abstain- None

New Business:

a. Adopt Ordinance FY 18-02 Budget and Appropriation (Action – Adopt)

Trustee A. Murillo motioned to Adopt Ordinance FY 18-02 Budget and Appropriation and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo and D Reiter
- Nay- None
- Absent- D. Morrison , J. Lopez, E. Montiel
- Abstain- None

b. Approval of staff travel expense (Action- approve roll Call)

Treasurer S. Hosek motioned to approve the staff travel expense and Secretary M. Blatter seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo and D Reiter
- Nay- None
- Absent- D. Morrison , J. Lopez, E. Montiel
- Abstain- None

Having no further business the meeting was adjourned at 8:30 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary