

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
June 26, 2019**

ORIGINAL

The meeting was called to order at 6:02 pm Board President E. Bartunek. Present at roll call were Secretary M. Blatter, Trustee S. Hosek, Trustee S. Jahiri. Treasurer N. Dzolic arrived at 6:31. Trustee J. Lopez was absent from the meeting (unexcused absence.)

Present from the Library staff were Interim Director L. Shell and meeting stenographer J. Chávez Buchanan.

Secretary's Minutes:

May 22, 2019 – General Board Meeting Minutes
May 28, 2019 – Special Board Meeting Minutes

Trustee S. Hosek motioned to approve the May 22, 2019 General Board meeting minutes and Secretary M. Blatter seconded the motion. President E. Bartunek motioned to approve the May 28, 2019 Special Board meeting minutes and Trustee S. Jahiri seconded the motion.

Roll call results were:

- Aye- E. Bartunek, S. Hosek, M. Blatter, S. Jahiri
- Nay- None
- Absent- J. Lopez and N. Dzolic
- Abstain- None

Comments for the Public:

None

President E. Bartunek motion to take the agenda out of order due to Treasurer N. Dzolic arriving late and S. Jahiri second the motion.

Roll call results were:

- Aye- E. Bartunek, S. Jahiri
- Nay- None
- Absent- S. Hosek
- Abstain- M. Blatter

Secretary's Report/Correspondence:

A photo was shared of G. Fitzgerald with The Stickney Youth Commission.

The Library received a letter address to President E. Bartunek from St. Pius X Church. The letter was regarding alleged window damage resulting from the block party. The Board of Trustee decided pay \$150.00 to show good faith however; the Library Board is not admitting any liability nor do we take any responsibility for this action. In addition we are not saying that the broken window occurred because of the annual block party or that it was done by any participants or attendees of the annual block party. To maintain peace and keep an amiable relationship with St Pius X Church we are willing to do this to avoid any future acrimony.

The Library received a letter from the Secretary of State regarding the 2020 Census and requests our full participation.

The Library received a letter from the Cook County regarding the review appeal of taxes of commercial property.

Reminder the Library received a letter from the Illinois State Library. As a reminder that public Library districts are statutorily required to inform the State Librarian of board member changes and vacancies within sixty days.

The Library received a resignation letter from our Youth Services ESL Outreach Librarian C. Reynoso effective June 29, 2019.

Financial Report:

Treasurer's Report (May): Accepted as presented

Profit and Loss Report (May): Accepted as presented

Transaction List (May): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 5/13/19-5/26/19: pay date 5/31/19

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #: 0541801 Ref. #: 41111

Voided Checks – None

Payroll: The Board reviewed payroll from 5/27/19-6/9/19: pay date 6/14/19

Check # 18 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- President E. Bartunek motioned to pay payroll and Trustee S. Jahiri seconded the motion.

Roll call results were:

- Aye- E. Bartunek, S. Hosek, M. Blatter, S. Jahiri
- Nay- None
- Absent- J. Lopez and N. Drzolic
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 13179-13217, 3 EFTS's, 3 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$24,960.78

- Trustee S. Hosek motioned to pay the invoices and Secretary M. Blatter seconded the motion.

Roll call results were:

- Aye- E. Bartunek, S. Hosek, M. Blatter, S. Jahiri
- Nay- None
- Absent- J. Lopez and N. Dzolic
- Abstain- None

Director's Report-

Accepted as presented

Motion to enter Closed Session to interview candidates for Library Trustee

Secretary M. Blatter motioned to enter Closed Session at 6:42 pm to interview candidates for Library Trustee and Trustee S. Hosek seconded the motion.

Roll call results were:

- Aye- E. Bartunek, S. Hosek, M. Blatter, S. Jahiri, N. Dzolic
- Nay- None
- Absent- J. Lopez
- Abstain- None

Motion to adjourn Closed Session

Closed session adjourned at 7:19pm.

Reconvene Regular General Meeting at 7:19pm.

a. Motion to appoint Candidate for Library Trustee (two year remaining office term of E. Montiel (Action – Approve Roll Call)

Treasurer N. Dzolic motioned to appoint Rosa Villanueva for the Stickney-Forest View Public Library Trustee (two year remaining office term of E. Montiel) and President E. Bartunek seconded the motion.

Roll call results were:

- Aye- E. Bartunek, S. Jahiri, N. Dzolic
- Nay- S. Hosek, M. Blatter
- Absent- J. Lopez
- Abstain- None

Department Reports:

Accepted as presented

Committee Reports:

None

Unfinished Business:

a. Negotiation of FY20 Employee Salaries (Action- Approve)

Interim Director L. Shell recommend against salary increases for FY20. The board decided to table the negotiation of FY20 employee salaries until the next board meeting.

b. Presentation of the FY20 Tentative Operation Budget (Discussion)

The board discussed the FY20 Tentative Operation Budget.

New Business:

a. Approval of FY20 Tentative Operating Budget for Publication and Hearing to be scheduled as required by law.

The board discussed the FY20 Tentative Operating Budget for Publication and Hearing that is scheduled as required by law.

b. Approval of retaining Sikich LLP Audit Engagement Letter (Action-Approve)

Trustee S. Hosek motioned to retain Sikich LLP for the Audit fiscal year ending June 30, 2019 and Secretary M. Blatter seconded the motion.

Roll call results were:

- Aye- E. Bartunek, S. Hosek, M. Blatter
- Nay- S. Jahiri
- Absent- J. Lopez
- Abstain- N. Dzolic

c. Meristem Advisors LLC Engagement

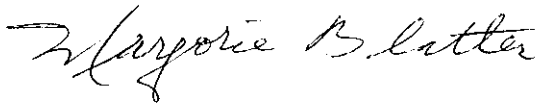
Trustee S. Hosek motioned to retain Meristem Advisors LLC Engagement at a rate of \$250.00 an hour and President E. Bartunek seconded the motion.

Roll call results were:

- Aye- E. Bartunek, S. Hosek, M. Blatter, S. Jahiri, N. Dzolic
- Nay- None
- Absent- J. Lopez
- Abstain- None

Having no further business the meeting was adjourned at 7:58 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter".

Marjorie Blatter, Secretary