

**The Stickney-Forest View Public Library District
General Meeting of the Library Board of Trustees
June 27, 2018**

ORIGINAL

The meeting was called to order at 7:01 pm by pro tem Board President M. Blatter. Present at roll call were Treasurer S. Hosek, Trustee A. Murillo and Trustee E. Montiel. Trustee J. Lopez and Trustee D. Reiter were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chavez Buchanan.

Secretary's Minutes:

May 30, 2018 – General Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

Guests Natasa Dzolic, Heidi Garza and Gary Lennon expressed interest in being appointed for the position of Library Board Trustee.

Secretary's Report/Correspondence:

The Library received a thank you card from Sahs School PTA for the donation to the 8th grade dinner dance.

The Library will partner with the Stickney Lions' Club to tour The Lighthouse Mag Mile on Sunday, July 15, 2018.

The Library will be a joint partner with the Village of Forest View and will host several events in the near future.

The Library will revisit next year the Sidewalk 50/50 program.

The roofing project is tentatively scheduled for August, 2018.

The construction bid for the door project will began soon. There will be a ten week bidding window.

Financial Report:

Treasurer's Report (May): Accepted as presented

Profit and Loss Report (May): Accepted as presented

Transaction List (May): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 5/14/18-5/27/18: pay date 6/1/18

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #: 0541801 Ref. #: 53748

Voided Checks – None

Payroll: The Board reviewed payroll from 5/28/18-6/10/18: pay date 6/15/18

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- J. Lopez and D. Reiter
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 12684-12716, 2 EFTS's, 7 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$20,838.60

- Treasurer S. Hosek motioned to pay the invoices and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and E. Montiel
- Nay- None
- Absent- J. Lopez and D. Reiter
- Abstain- None

Department Reports:

Accepted as presented

Director's Report-

The Library has had much success in receiving grants. Thanks to S. Henry, V. Austen and J. Habley.

The per-capita grant amount has increased.

The Library is currently working on DCEO grants for high efficiency upgrades.

Committee Reports:

Accepted as presented

Unfinished Business:

a. Adoption of FY 2019 Board Meeting Schedule (Action- Approve)

Trustee E. Montiel motioned to adopt FY 2019 Board Meeting Schedule and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Morrison, S. Hosek, M. Blatter, A. Murillo and E. Montiel
- Nay- None
- Absent- J. Lopez and D. Reiter
- Abstain- None

New Business:

a. Approval of Resolution FY18-05 Resignation of Board President Danielle Morrison (Action- Approve)

No action required. Resignation accepted.

b. Approval of FY2019 Operating Budget (Action-Adopt)

The FY2019 Operating Budget will be tabled for the next board meeting.

c. Confirmation of Residency – All Board members will present ID to be notarized.

The Trustees will submit proof of residency per Cook County regulations.

- d. **Discussion regarding the dismissal of a formal bid regarding an HVAC project in 2014. Explanation to the State as to why the bidding law was disregarded, and testimony from construction engineers regarding expensive and substandard work. (Discussion)**

The HVAC project in 2014 was discussed.

Motion to enter Closed Session to discuss ILCS 820 Employee Discipline

Secretary M. Blatter motioned to enter Closed Session at 8:11 pm to discuss Employee Discipline ILCS 820 and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and E. Montiel
- Nay- None
- Absent- J. Lopez and D. Reiter
- Abstain- None

Motion to adjourn Closed Session

Closed session adjourned at 8:55pm.

a. Motion for action on ILCS 820 Employee Discipline (Action - Approve Roll Call)

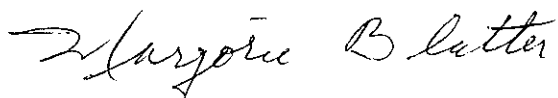
Trustee A. Murillo motioned to note that a discussion was held in closed session regarding employee conduct and appropriate action was taken. Treasurer S. Hosek seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and E. Montiel
- Nay- None
- Absent- J. Lopez and D. Reiter
- Abstain- None

Having no further business the meeting was adjourned at 8:56 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary