

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
May 25th, 2016**

ORIGINAL

The meeting was called to order at 7:12 pm by President Pro Tem, A. Murillo. Present at roll call were Treasurer S. Hosek, Secretary M. Blatter and Trustee E. Montiel. President D. Morrison, Trustee J. Lopez and, Trustee L. Valencia were absent from the meeting.

Present from the Library staff were Director H. Shlah and meeting Stenographer J. Chavez Buchanan.

Secretary's Minutes:

April 27, 2016 – Regular Board Meeting Minutes: Accepted and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library received notice of a rate increase from Tyco Security Systems.

The Village of Stickney approved the permit for the Summer Reading Block Party.

The Library supported The Lion's Club of Stickney-Forest View by placing a placemat advertisement for the Annual Pancake Breakfast.

The Library will make a small monetary donation (\$25) to support the Police Association Golf Outing fundraiser.

The Library will support and participate in, The Stickney – Forest View Lion's Club 5k Charity Walk/Run.

Financial Report:

Treasurer's report (April): Accepted as presented

Profit and Loss Report (April): Accepted as presented

Transaction List (April): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 4/18/16-5/1/16: pay date 5/6/16

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: Ref. #: 52597, EFT#: 0541801

Voided Checks – None

Payroll: The Board reviewed payroll from 5/2/16-5/15/16: pay date 5/20/16

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and E. Montiel
- Nay- None
- Absent- D. Morrison, J. Lopez and L. Valencia
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 11579-11619, six EFTS's, fifteen Debit/Credit Card Transactions and one Petty Cash Total Amount \$58,176.42

- Trustee E. Montiel motioned to pay the invoices and Treasurer S. Hosek seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and E. Montiel
- Nay- None
- Absent- D. Morrison, J. Lopez and L. Valencia
- Abstain- None

Department Reports:

Accepted as presented

Director's Report

Accepted as presented

Committee Reports:

None

Unfinished Business:

a. Food in the Library Policy (Action – Adopt)

The Food in the Library Policy will be tabled for the next meeting for further review and research.

New Business:

a. Presentation of preliminary FY17 Budget (Discussion)

Discussion on the preliminary FY17 Budget

Motion to go into closed session to discuss staff compensation 820 ILCS 115

- Secretary M. Blatter motioned to go into closed session at 8:13 pm to discuss staff compensation 820 ILCS 115 and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and E. Montiel
- Nay- None
- Absent- D. Morrison, J. Lopez and L. Valencia
- Abstain- None

Open Session was reconvened at 8:28 pm

a. Motion to approve FY 17 staff compensation schedule (Action – Adopt)

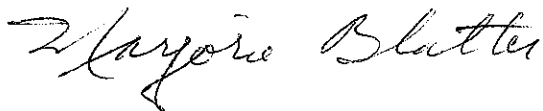
- Secretary M. Blatter motioned to approve the suggested salary increases for employees as discussed in closed session, and Treasurer S. Hosek seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and E. Montiel
- Nay- None
- Absent- D. Morrison, J. Lopez and L. Valencia
- Abstain- None

Having no further business the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter".

Marjorie Blatter, Secretary