

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
May 30, 2018**

The meeting was called to order at 7:07 pm by pro tem Board President M. Blatter. Present at roll call were Treasurer S. Hosek, Trustee A. Murillo, Trustee J. Lopez, Trustee E. Montiel and Trustee D. Reiter.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chavez Buchanan.

Secretary's Minutes:

March 28, 2018 and April 25, 2018 – General Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

Guest Gregory J. Wiatr expressed interest in being appointed for the position of Library Board Trustee.

Secretary's Report/Correspondence:

President D. Morrison resigned from The Library's Board of Trustee due to relocation.

The Library will sponsor the Stickney-Forest View Lion's Club 5K Run/Walk on September 23, 2018.

Trustee Murillo suggested in the future perhaps the Library can sponsor our own 5K Run.

The Library received a thank you note from the Cook County Election Board for hosting the early voting.

The Youth Services department received a thank you card from a White Sox baseball player for the get well cards that the children sent.

The Library received a letter from a patron thanking D. Ramos and S. Reppe for their helpful services in finding a computer program.

The Library received a thank you card for attending the wake services for two members of the Stickney-Forest View Lion's Club. (L. Shell attended.)

The Library received a thank you note and donuts thanking the staff for their wonderful service.

The Library received a thank you letter from the Forest View Park District for the successful movie night.

Financial Report:

Treasurer's Report (March and April): Accepted as presented

Profit and Loss Report (March and April): Accepted as presented

Transaction List (March and April): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 3/19/18-4/1/18: pay date 4/6/18
Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: EFT #: 0541801 Ref. #: 43440
Voided Checks – None

Payroll: The Board reviewed payroll from 4/2/18-4/15/18: pay date 4/20/18
Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks – None

Payroll: The Board reviewed payroll from 4/16/18-4/29/18: pay date 5/4/18
Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: EFT #: 0541801 Ref. #: 41855
Voided Checks – None

Payroll: The Board reviewed payroll from 4/30/18-5/13/18: pay date 5/18/18
Check # 22 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo, J. Lopez, E. Montiel and D Reiter
- Nay- None
- Absent- None
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 12596-12640, 3 EFTS's, 8 Debit/Credit Card Transactions and 1 Petty Cash
Total Amount \$62,866.88

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 12641-12683, 4 EFTS's, 10 Debit/Credit Card Transactions and 1 Petty Cash
Total Amount \$46,044.19

- Trustee E. Montiel motioned to pay the invoices and Trustee J. Lopez seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo, J. Lopez, E. Montiel and D Reiter
- Nay- None
- Absent- None
- Abstain- None

Department Reports:

Accepted as presented

Director's Report-

The Library has successfully received the following grants: digitization grant and E-Rate grant.

Director H. Shlah attended the Central Stickney meeting. The Library received many high praises. Mr. Vivirito committed to contributing funds to the Library.

The Library is currently working on upgrading our Security Cameras.

Garden grand opening was a success thanks to G. Fitzgerald and V. Austen.

The roof repairs are scheduled for August.

The White Castle Storytime program is a huge success.

This summer the Library will once again partner with the Chicago Food Depository to provide lunch meals to children under 18 years old.

The results of the Library Survey have been very positive.

Committee Reports:

Website Development Committee - Accepted as presented

Marketing Committee - Accepted as presented

Unfinished Business:

None

New Business:

a. Approval of Resolution FY18-02 Staff Travel expense (Action- approve roll Call)

Treasurer S. Hosek motioned to approve FY18-02 Staff Travel expense and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo, J. Lopez, E. Montiel and D Reiter
- Nay- None
- Absent- None
- Abstain- None

b. Approval of Ordinance FY18-05 - FY19 Financial Ordinance Calendar (Action-Adopt)

Trustee E. Montiel motioned to adopt Ordinance FY18-05 Fy19 Financial Ordinance Calendar and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo, J. Lopez, E. Montiel and D Reiter
- Nay- None
- Absent- None
- Abstain- None

c. Adoption of FY 2019 Board Meeting Schedule (Action- Approve)

The Adoption of FY 2019 Board Meeting Schedule was tabled for further discussion at next board meeting.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo, J. Lopez, E. Montiel and D Reiter

- Nay- None
- Absent- None
- Abstain- None

Motion to enter Closed Session to discuss Employee Compensation ILCS 820

Treasurer S. Hosek motioned to enter Closed Session at 8:14 pm to discuss Employee Compensation ILCS 820 and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo, J. Lopez, E. Montiel and D Reiter
- Nay- None
- Absent- None
- Abstain- None

Motion to adjourn Closed Session to discuss Employee Compensation ILCS 820

Closed session adjourned at 8:34pm.

a. Motion to adopt Employee Compensation adjustments (Action – Approve Roll Call)

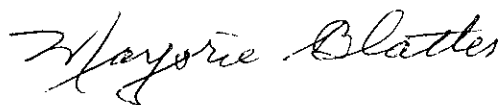
Secretary M. Blatter motioned to approve Employee Compensation adjustments and Trustee D. Reiter seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo, E. Montiel and D Reiter
- Nay- J. Lopez
- Absent- None
- Abstain- None

Having no further business the meeting was adjourned at 8:36pm.

Respectfully Submitted,



Marjorie Blatter, Secretary