

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
October 24, 2018**

ORIGINAL

The meeting was called to order at 7:01 pm by Board President E. Montiel. Present at roll call were, Treasurer S. Hosek, Secretary M. Blatter, Trustee A. Murillo, Trustee J. Lopez, Trustee H. Garza and E. Bartunek.

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry and meeting stenographer J. Chávez Buchanan.

Secretary's Minutes:

September 26, 2018 – Regular Board Meeting Minutes:

Accepted with no corrections and filed for audit.

Comments from the Public:

None

Secretary's Report/Correspondence:

The Library was a sponsor of the Stickney Lions Club 5K Breast Cancer Run which raised \$30,000.

Trustee terms at the District caused confusion which was clarified by attorney Mark Ritzman and Cook County Clerk's Office – Elections Colleen Gleason. Clarification will be ratified through Resolution at the next Board Meeting.

Clarification on electioneering resulted in the advice of attorney Mark Ritzman and agreement by attorney Tiffany Nelson-Jaworski that electioneering (including signs) should be kept a distance of 100 ft. from the Library (when it is a designated as an early voting or polling facility.)

The Library received a thank you card from the Smith family. They praised the Library's programs, and were thankful to have participated in the Thousand Book Read Challenge.

Financial Report:

Treasurer's report (September): Accepted as presented

Profit and Loss Report (September): Accepted as presented

Transaction List (September): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 9/17/18-9/30/18: pay date 10/5/18

Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: EFT #0541801 Ref. #42252
Voided Checks – None

Payroll: The Board reviewed payroll from 10/1/18-10/14/18: pay date 10/19/18

Check # 21 Direct Deposits
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks – None

- President E. Montiel motioned to pay payroll and Trustee J. Lopez seconded the motion.

Roll call results were:

- Aye- E. Montiel, S. Hosek , M. Blatter, A. Murillo, J. Lopez, H. Garza and E. Bartunek
- Nay- None
- Absent- None
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 12865-12906, 1 EFTS's, 7 Debit/Credit Card Transactions and 0 Petty Cash
Total Amount \$92,542.17

- Trustee A. Murillo motioned to pay the invoices and President E. Montiel seconded the motion.

Roll call results were:

- Aye- E. Montiel, S. Hosek , M. Blatter, A. Murillo, J. Lopez, H. Garza and E. Bartunek
- Nay- None
- Absent- None
- Abstain- None

Department Reports:

Accepted as presented

Director's Report:

Accepted as presented

Committee Reports:

None

a. Website Committee

None

b. Marketing Committee

The Marketing Committee is currently working on a signage project.

c. FY18 IPLAR overview - S. Henry

S. Henry and D. Taylor participated in the ILA Conference. They presented on Outreach Programming.

Unfinished Business:

None

New Business:

a. Resolution FY19-02 – Staff Travel Expense (Approve) (Action)

Trustee A. Murillo motioned to Approve Resolution FY19-02 Staff Travel Expense and Treasurer S. Hosek seconded the motion.

Roll call results were:

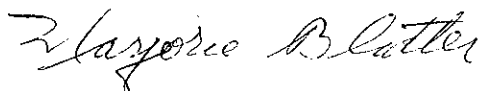
- Aye- E. Montiel, S. Hosek , M. Blatter, A. Murillo, J. Lopez, H. Garza and E. Bartunek
- Nay- None
- Absent- None
- Abstain- None

b. Review Trustee Percapita requirements (Discussion)

Discussion took place regarding the Per Capita requirements of Chapter 6 of *The Illinois Standards for Public Libraries* which deals with Access. It was felt that the Library was highly compliant. It was also discussed that in many regards, SFVPLD is in the forefront of Access thinking (Media Box, redesign of all furnishings with Access a central focus, the Website, Talking Books, and Home Delivery. It was discussed how the Library was a leader in offering Spanish Language and ELL resources, materials and programming.

Having no further business the meeting was adjourned at 7:46 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary