

Community Bulletin Board Policy

(Adopted January 2014; revised January 2015; revised June 2017)

Stickney-Forest View Public Library District provides a community space for the display and dissemination of materials for community activities and events as well as public service notices of community interest.

The community bulletin boards may be used for posting the following types of information:

1. Postings of forthcoming or continuing educational, social, civic, charitable, cultural, or recreational activities.
2. Flyers, announcements, or schedules by nonprofit organizations, groups, or agencies, or by any federal, state, or local government agency pertaining to services provided by the government to citizens.
3. Materials announcing community services and volunteer opportunities.

Items that do not meet the above criteria, such as commercial, personal, or political notices or petitions, will not be posted.

Posting Guidelines

1. All items must be reviewed and posted by Library staff. Notices posted or left on tables without authorization will be removed and recycled.
2. Items must be of a reasonable size in relation to the space available and will not be accepted if they detract from the effective use of the space.
3. Due to limited display space, some approved items may not be able to be posted. Priority in posting will be given to announcements by local and neighboring organizations.
4. Postings without a specific date will be displayed for a reasonable length of time, as determined by the Library, and then removed. Once items are removed, they will be recycled.
5. The Library does not assume responsibility for materials that are damaged or stolen.
6. Posting of materials does not imply Library endorsement or consent nor will the Library accept responsibility for the accuracy of the statements made in such materials.

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