



Stickney-Forest View
Public Library District

STICKNEY FOREST VIEW PUBLIC LIBRARY DISTRICT
GENERAL MEETING OF THE BOARD OF TRUSTEES MINUTES

October 23rd, 2024

6:00pm

Call to order:

President D. Johnson called the meeting to order at 5:58pm.

Roll Call:

Present: President D. Johnson, Secretary A. Hoffmann, Trustee C. Cetrangolo, Treasurer N. Dzolic

ABSENT: Trustee S. Jahiri, Vice President E. Montiel, Trustee B. Klouda

a. Approval of the Minutes

- i. Regular Meeting August 28, 2024
- ii. Regular Meeting September 25, 2024
- iii. Decennial Committee Meeting September 25, 2024

b. Financial Reports

- i. Financial Report (September 2024)
- ii. Profit and Loss Report (September 2024)
- iii. Balance Sheet (September 2024)
- iv. Check Summary
- v. Transaction List/Check Detail Report
- vi. Warrants
 - 1 Invoice Warrant August 2024 in the amount of \$158,704.56
 - 2 Payroll Warrant 09/27/2024 in the amount of \$19,491.71
 - 3 Payroll Warrant 10/11/2024 in the amount of \$19,465.88

Consent Agenda

Treasurer N. Dzolic made a motion to accept the consent agenda, seconded by Secretary A. Hoffmann

Roll Call:

AYE: President D. Johnson, Secretary A. Hoffmann, Trustee C. Cetrangolo, Treasurer N. Dzolic

NAY:None

ABSENT: Trustee S. Jahiri, Vice President E. Montiel, Trustee B. Klouda



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President D. Johnson made a motion approve the consent agenda, seconded by Trustee C. Cetrangolo

Roll Call:

AYE: President D. Johnson, Secretary A. Hoffmann, Trustee C. Cetrangolo, Treasurer N. Dzolic

NAY:None

ABSENT: Trustee S. Jahiri, Vice President E. Montiel, Trustee B. Klouda

a. Correspondence

- Received letter from Louis Viverito inviting library to event celebrating veterans on November 8th.

Director's Report

- For Haunted House on Friday, the library will not close early due to early voting. Friends of the Library provided Taffy Apples and the library will be giving out Halloween books as well.
- Working on Toshiba grant, almost done.
- Youth services will have holiday workshops for children where they make gifts for their families. YS/YA Department Head Stuart is working on workshops for Christmas Crafts. Director T. Sheedy has reached out to Joe Lopez for workshop ideas.
- Library will be having a monthly rate with OSG instead of buying block of hours. Will see if it is a better deal.
- Adult Services department head Sonia is getting quotes from different website designers because the vendor we use now is retiring
- Director T. Sheedy will be off from October 30th-November 4th
- Binge boxes have become very popular and library will be adding more

New Business:

a. Approval of Draft Levy Ordinance

Treasurer N. Dzolic made a motion to approve the Draft Levy ordinance, Secretary A. Hoffmann seconded.

Roll Call:

AYE: President D. Johnson, Secretary A. Hoffmann, Trustee C. Cetrangolo, Treasurer N. Dzolic

NAY:None

ABSENT: Trustee S. Jahiri, Vice President E. Montiel, Trustee B. Klouda



Library Furniture International Approval of New Display Unit

President D. Johnson made a motion to approve New Display Unit, Treasurer N. Dzolic Seconded.

Roll Call:

AYE: President D. Johnson, Secretary A. Hoffmann, Trustee C. Cetrangolo, Treasurer N. Dzolic

NAY:None

ABSENT: Trustee S. Jahiri, Vice President E. Montiel, Trustee B. Klouda

Approval to close at 3PM Friday December 13, 2024

Trustee C. Cetrangolo made a motion to close at 3pm Friday December 13th for staff holiday luncheon, Secretary A. Hoffmann seconded.

Roll Call:

AYE: President D. Johnson, Secretary A. Hoffmann, Trustee C. Cetrangolo, Treasurer N. Dzolic

NAY:None

ABSENT: Trustee S. Jahiri, Vice President E. Montiel, Trustee B. Klouda

Approval of revised Community Posting policy

Treasurer N. Dzolic made a motion to approve the revised Community Posting policy, Trustee C. Cetrangolo seconded

Roll Call:

AYE: President D. Johnson, Secretary A. Hoffmann, Trustee C. Cetrangolo, Treasurer N. Dzolic

NAY:None

ABSENT: Trustee S. Jahiri, Vice President E. Montiel, Trustee B. Klouda

Adjournment at 6:23pm

The next meeting of the Library Board of Trustees will be on Wednesday November 20th, 2024 at 6:00 PM

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Stickney-Forest View Public Library District Business Manager at 708 749-1050 ext. 150 at least 24 hours in advance of the meeting date.



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Respectfully submitted
Annette J. Hoffmann, Secretary
