

ORIGINAL

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
January 27, 2021**

As a result of the ongoing COVID-19 pandemic and the Governor of the State of Illinois' declaration of an emergency, this meeting was conducted via Zoom in compliance with P.A. 101-0640.

The meeting was called to order at 6:08 pm by Pro Tem Board President R. Villanueva. Present at roll call were Secretary M. Blatter, Treasurer N. Dzolic, Trustee S. Hosek, Trustee S. Jahiri, and Trustee E. Montiel.

Present from the Library staff were Director L. Shell and meeting stenographer J. Chávez Buchanan.

**Audit Presentation – Brian D. Lefevre – Sikich LLP**

Presentation was given of the FY20 Financial Auditor's Communication to the Board of Trustees by Brian LeFevre – Sikich LLP

**Consent Agenda:**

N. Dzolic motioned to adopt the Consent Agenda and S. Jahiri seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek, S. Jahiri and E. Montiel
  - Nay- None
  - Absent- None
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- a. Approval of the November 18, 2020 Regular Meeting Minutes
  - b. Financial Reports
    - i. Treasurer's Report (November and December)
    - ii. Profit and Loss Report (November and December)
    - iii. Balance Sheet (November and December)
    - iv. Transaction List/Check Detail Report
    - v. Check Summary
    - vi. Warrants
      - 1. Invoice Warrant Dated 1/27/2021a in the amount of \$37,528.42
      - 2. Invoice Warrant Dated 1/27/2021b in the amount of \$69,849.42
      - 3. Payroll Warrant Dated 11/27/2020 in the amount of \$25,218.09
      - 4. Payroll Warrant Dated 12/11/2020 in the amount of \$25,111.14
      - 5. Payroll Warrant Dated 12/24/2020 in the amount of \$25,416.42
      - 6. Payroll Warrant Dated 1/8/2021 in the amount of \$25,271.24

N. Dzolic motioned to approve the Consent Agenda and S. Hosek seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek, S. Jahiri and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

**Secretary's Report/Correspondence:**

- i. S&P Global Ratings Draft
- ii. Cook County Assessor's Office Annual Exempt Affidavit

**Director's Report**

Accepted as presented

**Department Reports:**

Accepted as presented

**Committee Reports:**

None

**Unfinished Business:**

**a. Credit Card Policy**

R. Villanueva motioned to approve the Credit Card Policy and S. Hosek seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek, S. Jahiri and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

**b. Discussion of Ongoing Pandemic Procedures and Plans**

The Trustees discussed the ongoing pandemic procedures and plans.

## **New Business:**

### **a. Approval of Staff Travel Expenditures**

M. Blatter motioned to approve the Staff Travel Expenditures and N. Dzolic seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek, S. Jahiri and E. Montiel
- Nay- None
- Absent- None
- Abstain- None

### **b. Fine Free Proposal**

The Fine Free Proposal was discussed and tabled to the next board meeting.

### **c. Per Capita Discussion of Standards for Illinois Public Libraries**

- i. Chapter 5: Building Infrastructure and Maintenance
- ii. Chapter 6: Safety
- iii. Chapter 7: Collection Management
- iv. Chapter 8: System Member Responsibilities and Resource Sharing

The Trustees discussed the per capita standards for Illinois Public Libraries, Building Infrastructure and Maintenance, Safety, Collection Management and System Member Responsibilities and Resource Sharing.

## **Comments for the Public:**

None

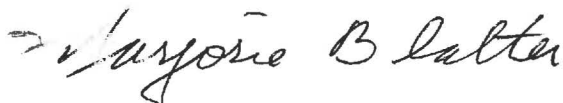
N. Dzolic motioned to adjourn the meeting and S. Jahiri seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek, S. Jahiri and E. Montiel
- Nay- None
- Absent- None

Having no further business the meeting was adjourned at 7:20 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary