

## **AGENDA**

### **The Stickney-Forest View Public Library District**

#### **BOARD OF TRUSTEES MEETING**

**6800 W. 43<sup>rd</sup> Street, Stickney, IL 60402**

**Wednesday, January 27<sup>th</sup>, 2021**

#### **GENERAL MEETING OF THE STICKNEY-FOREST VIEW PUBLIC LIBRARY DISTRICT**

**6:00pm**

**As a result of the ongoing COVID-19 pandemic and the Governor of the State of Illinois' declaration of an emergency, this meeting will be conducted in person and via Zoom in compliance with P.A. 101-0640. Members of the Public are welcome to attend electronically or by telephone using the following number. They will be muted until the public comments portion of the meeting.  
(312) 626-6799 Meeting ID: 852 4675 2967 Password: 260285**

**Face masks will be required and strict social distancing will be enforced for Members of the Public attending in person at 6800 W. 43rd Street, Stickney, Illinois. Questions/comments can also be emailed to shelll@sfpd.org to be read during public comments.**

#### **Audit Presentation – Brian D. Lefevre – Sikich LLP**

- I. Call to order Regular General Meeting
- II. Consent Agenda - Any item on the Consent Agenda may be removed for separate consideration by any Board member or citizen present.
  - a. Approval of the Minutes
    - i. Regular Meeting November 18<sup>th</sup> 2020
  - b. Financial Reports
    - i. Treasurer's Report (November and December)
    - ii. Profit and Loss Report (November and December)
    - iii. Transaction List/Check Detail Report (November and December)
    - iv. Warrants
      - 1. Invoice Warrant 1-27-21a in the amount of \$37,528.42
      - 2. Invoice Warrant 1-27-21b in the amount of \$69,849.42
      - 3. Payroll Warrant 11-27-20 in the amount of \$25,218.09
      - 4. Payroll Warrant 12-11-20 in the amount of \$25,111.14
      - 5. Payroll Warrant 12-24-20 in the amount of \$25,416.42
      - 6. Payroll Warrant 1-8-21 in the amount of \$25,271.24

- III. Secretary's Report
  - a. Correspondence
    - i. S&P Global Ratings Draft
    - ii. Cook County Assessor's Office Annual Exempt Affidavit
- IV. Director's Report – Leighton Shell
  - a. Administrative news, Financial Update, Building News
  - b. Department Head Reports
- V. Committee Reports - none
- VI. Unfinished Business – Action may be taken on the following items.
  - a. Credit Card Policy
  - b. Discussion of Ongoing Pandemic Procedures and Plans
- VII. New Business – Action may be taken on the following items.
  - a. Approval of Staff Travel Expenditures
  - b. Fine Free Proposal
  - c. Per Capita Discussion of Standards for Illinois Public Libraries
    - i. Chapter 5: Building Infrastructure and Maintenance
    - ii. Chapter 6: Safety
    - iii. Chapter 7: Collection Management
    - iv. Chapter 8: System Member Responsibilities and Resource Sharing
- VIII. Public Comment
  - a. Members of the public are invited to speak to the Library Board. Comments shall be limited to 5 minutes. Due to Open Meeting Act restrictions, actions may not be taken on items not already on the agenda, but action may be deferred to a later date.
- IX. Adjournment