

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
May 26, 2021**

As a result of the ongoing COVID-19 pandemic and the Governor of the State of Illinois' declaration of an emergency, this meeting will be conducted via Zoom in compliance with P.A. 101-0640.

The meeting was called to order at 6:09 pm by Board President R. Villanueva. Present at roll call were Secretary M. Blatter, Treasurer N. Dzolic, Trustee E. Montiel and Trustee S. Jahiri. Trustee S. Hosek arrived at 6:46 pm.

Present from the Library staff were Director L. Shell and meeting stenographer J. Chávez Buchanan.

Oath of Office for new Trustee

The Oath of Office for new Trustee E. Ortiz was administered by Secretary M. Blatter.

Consent Agenda:

- a. Approval of the April 28, 2021 Regular Meeting Minutes
- b. Financial Reports
 - i. Treasurer's Report (March)
 - ii. Profit and Loss Report (March)
 - iii. Balance Sheet (March)
 - iv. Check Summary
 - v. Transaction List/Check Detail Report
 - vi. Warrants
 1. Invoice Warrant Dated 5/26/2021 in the amount of \$31,190.40
 2. Payroll Warrant Dated 4/30/2021 in the amount of \$23,549.44
 3. Payroll Warrant Dated 5/14/2021 in the amount of \$23,743.21

N. Dzolic motioned to adopt the Consent Agenda and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Montiel, E. Ortiz and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

S. Jahiri motioned to approve the Consent Agenda and E. Ortiz seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Montiel, E. Ortiz and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

Secretary's Report/Correspondence:

Stickney Township will be undergoing a renovation and will include the library's input.

Director's Report-

Accepted as presented

Department Reports:

Accepted as presented

Committee Reports:

Website committee – On June 1, 2021 the new website will go live.

Unfinished Business:

a. Audit Bids

M. Blatter motioned to accept Audit Bid from Hearne & Associates for one year and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Montiel, E. Ortiz and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

New Business:

a. Selection/Appointment

S. Jahiri motioned to approve R. Villanueva as board president, E. Montiel as vice president, M. Blatter as secretary and N. Dzolic as Treasurer and E. Ortiz seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Montiel, E. Ortiz and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

b. Draft Budget FY22 Review

The Trustees discussed and reviewed the draft FY22 budget.

c. Negotiation of FY22 Employee Salaries

The Negotiation of the FY22 Employee Salaries was tabled for the June meeting.

d. Board of Trustees – Meeting Schedule FY22

M. Blatter motioned to approve the Board of Trustees Meeting Schedule for FY22 and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Ortiz and R. Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

e. Proposal for new Saturday hours

S. Hosek motioned to approve the new Saturday hours of 9am to 3pm from Memorial Day to Labor Day and 9am to 5pm from Labor Day to Memorial Day and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Ortiz and R. Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

f. Proposal for ACH payments

N. Dzolic motioned to approve the renewed Cleannet proposal and payment via ACH and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Ortiz and R. Villanueva
- Nay- None
- Absent- E. Montiel

- Abstain- None

Comments for the Public:

None


N. Dzolic motioned to adjourn the meeting and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Ortiz and R. Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

Having no further business, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter".

Marjorie Blatter
Secretary