

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
October 27, 2021**

**ORIGINAL**

In accordance with Governor Pritzker's COVID-19 Executive Order No.16, this meeting was conducted in person and online using a Zoom video conference.

The meeting was called to order at 6:08 pm by Board President R. Villanueva. Present at roll call were Secretary M. Blatter, Treasurer N. Dzolic, Trustee S. Hosek, Trustee S. Jahiri, Trustee E. Montiel and Trustee E. Ortiz.

Present from the Library staff were Director L. Shell and meeting stenographer J. Chávez Buchanan.

**Consent Agenda:**

a. Approval of the September 22, 2021 Regular Meeting Minutes

b. Financial Reports

- i. Treasurer's Report (September)
- ii. Profit and Loss Report (September)
- iii. Balance Sheet (September)
- iv. Check Summary
- v. Transaction List/Check Detail Report
- vi. Warrants

1. Invoice Warrant Dated 10/27/2021 in the amount of \$167,099.86
2. Payroll Warrant Dated 10/1/2021 in the amount of \$26,136.76
3. Payroll Warrant Dated 10/15/2021 in the amount of \$25,390.36

S. Jahiri motioned to adopt the Consent Agenda and E. Ortiz seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, E. Montiel, E. Ortiz, S. Jahiri and R. Villanueva
- Nay- None
- Absent- None
- Abstain- S. Hosek

E. Montiel motioned to approve the Consent Agenda and S. Hosek seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, E. Montiel, E. Ortiz, S. Jahiri and R.Villanueva
- Nay- N. Dzolic
- Absent- None
- Abstain- None

**Secretary's Report/Correspondence:**

The Library received several emails and also from Facebook praising the Library; especially the youth services department on their excellent programs.

The youth department received a thank you letter from Village of Forest View thanking the staff for participating in their Oktoberfest.

**Director's Report-**

Accepted as presented

The trustee training will be tabled for the next board meeting.

**Department Reports:**

Accepted as presented

**Committee Reports:**

None

**Unfinished Business:**

None

**New Business:**

**a. Presentation on Smart Locker Vendors**

A presentation was given by L. Shell on the Smart Locker Vendors.

L. Shell will further research and will present his findings at the next board meeting.

**b. Approval of Staff Travel Expenditures**

R. Villanueva motioned to approve the Staff Travel Expenditures and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, , S. Hosek, S. Jahiri, E. Montiel and R. Villanueva
- Nay- N. Dzolic
- Absent- None
- Abstain- None

**c. Review Draft FY22 Levy Ordinance for November Approval**

The trustees will review the Draft FY22 Levy Ordinance and vote at the next board meeting.

SUMMARY	APPROPRIATION	LEVY
I. CORPORATE FUND	1,507,400.00	1,148,901.00
II. ILLINOIS MUNICIPAL RETIREMENT FUND	95,000.00	75,000.00
III. LIBRARY BUILDING AND MAINTENANCE	50,000.00	0.00
IV. BOND RETIREMENT	138,350.00	138,350.00
GRAND TOTAL	1,747,259.00	1,362,251.00
2020 TAX EXTENSION GRAND TOTAL	1,314,580.59	

**d. Review of Library Policies**

**Consent Agenda: Review of Library Policies**

- Interlibrary Loan Policy Revision**
- Anti-Bullying Policy**

E. Ortiz motioned to adopt the Consent Agenda of Library Policies and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, E. Montiel, E. Ortiz, S. Jahiri and Villanueva
- Nay- N. Dzolic
- Absent- None
- Abstain- None

E. Montiel motioned to approve the Consent Agenda of Library Policies and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, E. Montiel, E. Ortiz, S. Jahiri and Villanueva
- Nay- N. Dzolic
- Absent- None
- Abstain- None

**Comments for the Public:**

None

M. Blatter motioned to adjourn the meeting and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Montiel and R. Villanueva
- Nay- None
- Absent- None
- Abstain- None

Having no further business the meeting was adjourned at 7:40 pm.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Marjorie Blatter".

Marjorie Blatter  
Secretary