

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
November 17, 2021**

As a result of the ongoing COVID-19 pandemic and the Governor of the State of Illinois' declaration of an emergency, this meeting was conducted in person and via Zoom in compliance with P.A. 101-0640.

The meeting was called to order at 6:09 pm by Board President R. Villanueva. Present at roll call were Secretary M. Blatter, Treasurer N. Dzolic, Trustee S. Hosek, Trustee S. Jahiri, and Trustee E. Ortiz. E. Montiel was absent from the meeting.

Present from the Library staff were Director L. Shell and meeting stenographer J. Chávez Buchanan.

Audit Presentation from John C. Williams, CPA from Hearne & Associates, P.C.

Consent Agenda:

- a. Approval of the October 27, 2021 Regular Meeting Minutes
- b. Financial Reports
 - i. Treasurer's Report (October)
 - ii. Profit and Loss Report (October)
 - iii. Balance Sheet (October)
 - iv. Check Summary
 - v. Transaction List/Check Detail Report
 - vi. Warrants
 - 1. Invoice Warrant Dated 11/17/2021 in the amount of \$30,835.04
 - 2. Payroll Warrant Dated 10/29/2021 in the amount of \$27,796.56
 - 3. Payroll Warrant Dated 11/12/2021 in the amount of \$23,088.28

S. Hosek motioned to adopt the Consent Agenda and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Ortiz, S. Jahiri and R. Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

M. Blatter motioned to approve the Consent Agenda and S. Hosek seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, E. Ortiz, S. Jahiri and R. Villanueva
- Nay- N. Dzolic
- Absent- E. Montiel
- Abstain- None

Secretary's Report/Correspondence:

A patron N. Szidon phoned to inquire if she could place a memorial bench for her daughter in front of the Library. She spoke of her daughter's love for the library. As the library has several benches around the exterior, L. Shell will contact her and explore other options.

Director's Report:

Accepted as presented

Trustee Training:

A Trustee Training video was shown the topic "What it means to be a Trustee"

Department Reports:

Accepted as presented

Committee Reports:

None

Unfinished Business:

- a. Presentation on Smart Locker Vendors (Update)

M. Blatter motioned to approve to purchase a Smart Locker from Smiota, Inc. and R. Villanueva seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, E. Ortiz, S. Jahiri and Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

New Business:

a. Approval of Ordinance FY22-03 An Ordinance to Levy and Assess Taxes for the Fiscal Year Beginning July1, 2021 and ending June 30, 2022

S. Hosek motioned to approve the Ordinance FY22-03 an Ordinance to Levy and Assess Taxes for the Fiscal Year Beginning July 1, 2021 and ending June 30, 2022 and R. Villanueva seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic, E. Ortiz, S. Jahiri and Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

b. Approval of Library Closures 2022

R. Villanueva motioned to approve the 2002 Library Closures with the tentative staff training dates and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Ortiz and R. Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

c. Update on Mac Brady Roof Repair Bid Project

L. Shell gave an update on the bidding process for the roof repair.

d. Update on Landscaping Company Bids

L. Shell gave an update on the landscaping company bids. It was decided to contract with Sebert Landscape.

Closed Session

Enter Closed Session per 5ILCS 120/(c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body

M. Blatter motioned to enter closed session at 8:29pm and S. Hosek seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Ortiz and R. Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

End Close Session at 9:26 pm.

S. Hosek motioned to reconvene Regular General Meeting at 9:27 pm and R. Villanueva seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, E. Ortiz and R. Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

M. Blatter motioned to give Director L. Shell a 2% salary raise increase and R. Villanueva seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, S. Jahiri, E. Ortiz and R. Villanueva
- Nay- N. Dzolic
- Absent- E. Montiel
- Abstain- None

Comments for the Public:

None

Adjournment:

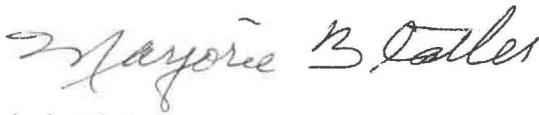
R. Villanueva motioned to adjourn the meeting and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek, S. Jahiri, Ortiz and R. Villanueva
- Nay- None
- Absent- E. Montiel
- Abstain- None

Having no further business the meeting was adjourned at 9:42 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter".

Marjorie Blatter
Secretary