

AGENDA

**The Stickney-Forest View Public Library District
BOARD OF TRUSTEES MEETING
6800 W. 43rd Street, Stickney, IL 60402
Wednesday, January 26th, 2022
GENERAL MEETING OF THE STICKNEY-FOREST VIEW PUBLIC LIBRARY DISTRICT
6:00 p.m.**

**As a result of the ongoing COVID-19 pandemic and the Governor of the State of Illinois' declaration of an emergency, this meeting will be conducted in person and via Zoom in compliance with P.A. 101-0640. Members of the Public are welcome to attend electronically or by telephone using the following number. They will be muted until the public comments portion of the meeting.
(312) 626-6799 Meeting ID: 881 8680 2811 Passcode: 604460**

Face masks will be required and strict social distancing will be enforced for Members of the Public attending in person at 6800 W. 43rd Street, Stickney, Illinois. Questions/comments can also be emailed to shelll@sfpd.org to be read during public comments.

Roof Repair Bid Analysis Presentation – Melissa Lieb, Mac Brady Associates, Inc.

- I. Call to order Regular General Meeting
- II. Consent Agenda - Any item in this Consent Agenda may be removed for separate consideration by any Board member or citizen present during adoption vote.
 - a. Approval of the Minutes
 - i. Regular Meeting November 17th, 2021
 - b. Financial Reports
 - i. Treasurer's Report (November and December)
 - ii. Profit and Loss Report (November and December)
 - iii. Balance Sheet (November and December)
 - iv. Check Summary (12/2/2021 to 12/3/2021)
 - v. Check Summary (12/4/2021 to 12/20/2021)
 - vi. Check Summary (12/21/2021 to 1/21/2022)
 - vii. Transaction List/Check Detail Report (12/2/2021 to 12/3/2021)
 - viii. Transaction List/Check Detail Report (12/4/2021 to 12/20/2021)
 - ix. Transaction List/Check Detail Report (12/21/2021 to 1/21/2022)
 - x. Warrants

1. Invoice Warrant 1-26-2022 in the amount of \$ 77,868.10
2. Payroll Warrant 11-26-2021 in the amount of \$23,561.73
3. Payroll Warrant 12-10-2021 in the amount of \$24,756.01
4. Payroll Warrant 12-23-2021 in the amount of \$25,368.44
5. Payroll Warrant 1-7-2022 in the amount of \$25,259.15
6. Payroll Warrant 1-21-2022 in the amount of \$25,304.44

III. Secretary's Report

- a. Correspondence

IV. Director's Report – Leighton Shell

- a. Administrative news, Financial Update, Building News, Proposed Staff Institute Day
- b. Trustee Training – Short Takes for Trustees: Board Meetings
- c. Department Head Reports

V. Committee Reports - Website Committee

VI. Unfinished Business – Action may be taken on the following items.

- a. Roof Repair Bid Selection
- b. Roof Repair Management Proposal from Mac Brady

VII. New Business – Action may be taken on the following items.

- a. Approval of Staff Travel Expenditures
- b. Establishing Formal Awards for Milestone Staff Anniversaries
- c. Review minutes of previous closed sessions per Open Meetings Act
 - i. Approval of the closed meeting minutes and to keep these minutes closed for the following closed meetings: 6-23-21; 11-17-21
 - ii. Approval of the minutes or portions of minutes to be open to the public because said minutes or portions of minutes no longer have the need for confidentiality for the following dates: APPLICABLE CLOSED SESSION MEETING DATES WILL BE ANNOUNCED WHEN MOTION CALLED
- d. Per Capita Discussion of Standards for Illinois Public Libraries
 - i. Ch. 1 Core Standards
 - ii. Ch. 2 Governance and Administration

VIII. Public Comment

Members of the public are invited to speak to the Library Board. Comments shall be limited to 5 minutes. Due to Open Meeting Act restrictions, actions may not be taken on items not already on the agenda, but action may be deferred to a later date.

IX. Adjournment