

AGENDA

The Stickney-Forest View Public Library District

BOARD OF TRUSTEES MEETING

6800 W. 43rd Street, Stickney, IL 60402

Wednesday, May 25th, 2022

GENERAL MEETING OF THE STICKNEY-FOREST VIEW PUBLIC LIBRARY DISTRICT

6:00 p.m.

Face masks and social distancing are encouraged for Members of the Public attending in person at 6800 W. 43rd Street, Stickney, Illinois, regardless of vaccination status. Questions/comments can also be emailed to shell@sfvpld.org to be read during public comments.

- I. Call to order Regular General Meeting
- II. Library Trustee Position Interviews to Fill Board Vacancy – Elizabeth Ortiz Seat (2025)
Enter Closed Session to interview candidates for Library Trustee per 5 ILCS 120/2(c)(3)
- III. Possible Action Coming Out of Closed Session
 - a. Appointment of Trustee to Vacancy (3 years remaining on term of office)
- IV. Consent Agenda - Any item in this Consent Agenda may be removed for separate consideration by any Board member or citizen present during adoption vote.
 - a. Approval of the Minutes
 - i. Regular Meeting April 27th 2022
 - b. Financial Reports
 - i. Treasurer's Report (April)
 - ii. Profit and Loss Report (April)
 - iii. Balance Sheet (April)
 - iv. Check Summary (4/22/22 to 5/20/22)
 - v. Transaction List/Check Detail Report (4/22/22 to 5/20/22)
 - vi. Warrants
 1. Invoice Warrant 5-25-22 in the amount of \$28,484.54
 2. Payroll Warrant 4-29-22 in the amount of \$24,581.04
 3. Payroll Warrant 5-13-22 in the amount of \$24,518.15
- V. Secretary's Report
 - a. Correspondence
- VI. Director's Report – Leighton Shell
 - a. Administrative news, Financial Update, Building News

- b. Trustee Training – Short Takes #2 Board Meetings
- c. Department Head Reports

VII. Committee Reports - none

VIII. Unfinished Business – Action may be taken on the following items.

- a. Collection Development Policy Revision

IX. New Business – Action may be taken on the following items.

- a. Selection/appointment for the Trustee offices of President, Vice President, Secretary and Treasurer of the Library Board of Trustees
- b. Approval of Staff Travel Expenditures
- c. Hearne & Associates Engagement Letter for FY22 Audit
- d. Board of Trustees - Meeting Schedule FY23
- e. Draft Budget FY23 Review
- f. Negotiation of FY 23 Employee Salaries
- g. Review of Library Policies

Consent Agenda of Library Policies - Any policy in this Consent Agenda may be removed for separate consideration by any Board member or citizen present.

- i. Continuing Education Policy Revision
- ii. Public Bidding Policy Revision
- iii. Home Service Policy Revision

- h. Tuition Reimbursement Request

Enter Closed Session to discuss employee benefits per 5 ILCS 120/2(c)(1)

X. Public Comment

Members of the public are invited to speak to the Library Board. Comments shall be limited to 5 minutes. Due to Open Meeting Act restrictions, actions may not be taken on items not already on the agenda, but action may be deferred to a later date.

XI. Adjournment