

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
August 24, 2022

ORIGINAL

Call to Order:

Board President R. Villanueva called the meeting to order at 6:00pm. Present at roll call were Trustees M. Blatter, N. Dzolic, S. Jahiri, D. Johnson and E. Montiel joined via zoom. S. Hosek was absent.

Present from the Library staff were Danielle Taylor, Head of YS/YA & Outreach and meeting stenographer/Business Manager J. Chávez Buchanan. Also present was Tiffany Nelson-Jaworski from Del Galdo Law Group, LLC.

E. Montiel left the meeting via zoom at 6:50pm.

N. Dzolic motioned to allow E. Montiel join via zoom and D. Johnson seconded the motion. All were in favor motion passed.

D. Johnson motioned to move the agenda out of order and go to New Business first she indicated E. Montiel is on zoom and would like to voice his opinion on the new business items S. Jahiri seconded the motion. All were in favor motion passed.

Consent Agenda:

- a. Approval of the June 22, 2022 and July 27, 2022 Regular Meeting Minutes
- b. Financial Reports
 - i. Treasurer's Report (July)
 - ii. Profit and Loss Report (July)
 - iii. Balance Sheet (July)
 - iv. Check Summary (07/23/22 to 08/19/22)
 - v. Transaction List/Check Detail Report (07/23/22 to 08/19/22)
 - vi. Warrants
 - 1. Invoice Warrant Dated 08/24/2022 in the amount of \$45,678.75
 - 2. Payroll Warrant Dated 08/05/2022 in the amount of \$25,375.82
 - 3. Payroll Warrant Dated 08/19/2022 in the amount of \$25,547.45

All were in favor to adopt the Consent Agenda except for regular minutes of June 22, 2022 and July 27, 2022.

D. Johnson motioned to approve the Consent Agenda with only the Financial Reports and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- None
- Abstain- S. Hosek and E. Montiel

Secretary's Report/Correspondence:

None

Director's Report:

At the next meeting the trustees will dictate what they would like to see or not in the director's and the department reports.

Trustee Training:

No Trustee Training

Department Reports:

Accepted as presented

Committee Reports:

None

Unfinished Business:

None

New Business:

a. Public Facial Covering Policy Review

M. Blatter motioned to table the Public Facial Covering Policy and review at the next meeting with the recommended changes and N. Dzolic seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Jahiri, D. Johnson, E. Montiel and R. Villanueva
- Nay- None
- Absent- S. Hosek
- Abstain- None

b. Library Safety Officer

D. Johnson motioned to direct L. Shell to eliminate the position of safety officer and reallocate those duties to other personnel and N. Dzolic second the motion.

Roll call results were:

- Aye- N. Dzolic, E. Montiel, S. Jahiri and D. Johnson
- Nay- M. Blatter and R. Villanueva
- Absent- S. Hosek
- Abstain- None

c. Library FOIA Requests

The trustees discussed the FOIA requests that have been made by library trustees.

d. Succession Plan for Library

The trustees reviewed and discussed the draft of a succession plan for the library.

e. Staff Vacation Guidelines

The trustees discussed the staff vacation guidelines for the Director and Business Manager.

f. July 18, 2022 First Amendment Audit Incident

The trustees discussed the July 18, 2022 First Amendment Audit Incident.

g. July 23, 2022 43rd Street Door Incident

The trustees discussed the July 23, 2022 – 43rd Street door incident.

h. Security Camera Review

The trustees reviewed and discussed the security camera locations.

i. Library Staffing Levels

The trustees discussed the library staffing levels.

j. Trustee Bylaws

D. Johnson motioned for the trustees to establish parameters for hiring of employees including qualifications, salary ranges and benefits and S. Jahiri seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Jahiri, D. Johnson and R. Villanueva
- Nay- M. Blatter
- Absent- S. Hosek, E Montiel
- Abstain- None

D. Johnson motioned for the trustees to have final approval of all hiring and firing of all library employees N. Dzolic seconded the motion.

Roll call results were:

- Aye- N. Dzolic, S. Jahiri, and D. Johnson
- Nay- M. Blatter, R. Villanueva
- Absent- S. Hosek, E Montiel
- Abstain- None

D. Johnson motioned to perform background checks/fingerprint for all library employees and new hires and S. Jahiri seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Jahiri, D. Johnson and R. Villanueva
- Nay- None
- Absent- S. Hosek, E Montiel
- Abstain- None

The trustee instructed the Director to make the changes stated to the Trustee's By-Laws.

Comments from the Public:

Visitor 1 - Suggested that the director contact the police to inform him where the camera's need to be placed.

Visitor 2 - Stated that we appreciate very much the outreach services the library provides to Central Stickney.

Visitor 3 – It is very beneficial for Central Stickney residents to have outreach services; there are children and seniors who cannot get to the Library. Also due to COVID concerns some senior prefer a smaller group setting. I would like to see additional programming at Central Stickney as we are tax payers to the SFV Library

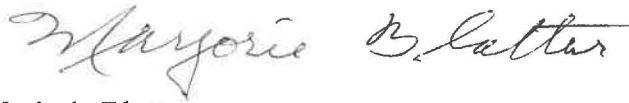
Visitor 4 - Expressed the importance of outreach and also working with the special needs individuals. To have the library come to our space and offer programs is a big deal. Some individuals cannot get to the library and it is beneficial when the Library comes to us. I wish all of our kids can come back but that is not always the case there are certain people of the community that cannot come. We are in a different place right now where people are not comfortable to attend a large gathering.

Adjournment:

Motion was made to adjourn the meeting. Roll call results were all in favor.

Having no further business the meeting was adjourned at 9:36pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter". The signature is written in dark ink and is positioned above the printed name and title.

Marjorie Blatter
Secretary