

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
September 21, 2022**

ORIGINAL

**Call to Order:**

Board President R. Villanueva called the meeting to order at 6:10pm. Present at roll call were Trustees M. Blatter, N. Dzolic, S. Hosek and D. Johnson. Absent from the meeting were S. Jahiri. E. Montiel joined the meeting at 6:54pm.

Present from the Library staff were Director L. Shell and meeting stenographer/Business Manager J. Chávez Buchanan. Also present was Tiffany Nelson-Jaworski from Del Galdo Law Group, LLC.

Lori Kazich, Senior Vice President Wealth Management from Old National Bank gave an overview of the investment account.

**Consent Agenda:**

- a. Approval of the June 22, 2022, July 27, 2022 and August 24, 2022 Regular Meeting Minutes
- b. Financial Reports
  - i. Treasurer's Report (August)
  - ii. Profit and Loss Report (August)
  - iii. Balance Sheet (August)
  - iv. Check Summary (08/20/22 to 09/16/22)
  - v. Transaction List/Check Detail Report (08/20/22 to 09/16/22)
  - vi. Warrants
    1. Invoice Warrant Dated 09/21/2022 in the amount of \$29,759.23
    2. Payroll Warrant Dated 09/02/2022 in the amount of \$25,564.26
    3. Payroll Warrant Dated 09/16/2022 in the amount of \$25,105.08

All were in favor to adopt the Consent Agenda.

M. Blatter motioned to approve the Consent Agenda and E. Montiel seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- S. Jahiri
- Abstain- S. Hosek

**Secretary's Report/Correspondence:**

Accepted as presented

**Director's Report:**

Accepted as presented

**Trustee Training:**

Trustee Training – The Short Takes Video “Board Meetings” was shown.

**Department Reports:**

Accepted as presented

**Committee Reports:**

None

**Comments from the Public:**

None

**Unfinished Business:**

**a. Public Facial Covering Policy Review**

N. Dzolic motioned to approve the revised Public Facial Covering Policy with the amendments and D. Johnson seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek , N. Dzolic, E. Montiel, , D. Johnson and R. Villanueva
- Nay- None
- Absent- S. Jahiri
- Abstain- None

**b. Security Camera Review**

The Trustees discussed the placement of the security cameras.

**New Business:**

**a. Approval of the Appropriations Ordinance for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 – Ordinance FY23-02 Budget and Appropriation Ordinance (per 75 ILCS 16/30-85)**

N. Dzolic motioned to approve the Ordinance FY23-02 Budget and Appropriation Ordinance (per 75 ILCS 16/30-85) Fiscal Year Beginning July 1, 2022 and Ending June 2, 2023 and S. Hosek seconded the motion.

Roll call results were:

- Aye- M. Blatter, S. Hosek, N. Dzolic E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- S. Jahiri
- Abstain- None

**b. Fraud Prevention Policy Discussion**

D. Johnson motioned to table the Fraud Prevention Policy and N. Dzolic seconded the motion. Voice vote all in favor.

**c. Library Health Insurance Discussion**

The Trustees discussed the library health insurance plans.

**d. Phone/Internet Service Discussion**

The Trustees reviewed and discussed the phone and internet services for the library.

**e. Approval of Staff Travel Expenditures**

N. Dzolic motioned to approve the Staff Travel Expenditures and M. Blatter seconded the motion.

Roll call results were:

- Aye- M. Blatter, N. Dzolic, S. Hosek ,E. Montiel, D. Johnson and R. Villanueva
- Nay- None
- Absent- S. Jahiri
- Abstain- None

**f. Lawyer Invitation Discussion**

The Trustees discussed the attorney's attendance to the board meetings.

**g. HR Source Discussion**

The Trustees discussed services of vendor HR Source.

**h. Plumbing Invoice Discussion**

The Trustees discussed the plumbing invoice for the repair of the first floor women's bathroom.

**i. Outreach Program Liability Insurance Policy and Employee Coverage**

The Trustees discussed the liability insurance policy for outreach program/employee coverage.

**j. Snow removal Services Discussion**

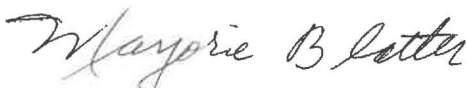
The Trustees discussed snow removal services. The Director will obtain two bids from other snow removal vendors.

**Adjournment:**

Roll call results were all in favor.

Having no further business the meeting was adjourned at 10:07pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Marjorie Blatter".

Marjorie Blatter  
Secretary